

Charms Statement Tutorial

Credit Balance example (pg. 2 Balance Due example)

Charms - Student Financial Summary Report

Key West High School Band Student Financial Detail – Student Name – Lunch Number (grade)

Trip Ledger Balance Due:		\$0.00	
Fixed Payments Due:		\$ 0.00	
Fundraising Balance Credit:		\$ 0.00	positive amount indicates a balance due
Miscellaneous Balance Credit:		\$ 249.50	pos
CREDIT BALANCE:		\$ 249.50	

This box is a summary of/or the math of the other ledger boxes. The final number in this case is a Credit.

Credit – rolls to next year & can only be used for KWHS band expenses. Seniors may donate their balance to a sibling in the KWHS band program.

There are no scheduled trips for this student.

Fixed Payment Payment History					
Paid Date	Fixed Payment	Amt Paid	Paid By	Dep. Num	Receipt Num
10/13/2014	Band Bag	28.00	txfr		4539908
10/13/2014	Fair Share	300.00	txfr		4539907
10/13/2014	Marching Shoes	30.00	txfr		4539909
10/13/2014	Shorts	13.50	txfr		4539910
10/13/2014	Show Shirt	8.00	txfr		4539911
10/13/2014	Show Shirt 2XL or 3XL	10.00	txfr		4539912
Total Fixed Payments Due		\$ 0.00		Total Fixed Payments Paid	\$ 389.50

Fixed Payment History
This box contains bills against the student account. Many are automatic by grade level for uniform parts. Transfers are made upon request to "pay off" items or once a sufficient balance exists.

There is no fundraising activity. (KWHS Band does not use this ledger often; it is for merchandise type sales (candy etc.).)

Miscellaneous Ledger Detail						
Trans Date	Notes	Running Balance	Paid By/Payee	Dep. Num	Paid To	From
03/17/2015	General Fundrasing Credit	114.00	249.50 G-Cash	0317		
10/13/2014	Txfer to fpas - Fair Share	-300.00	135.50 txfr		txfr	
10/13/2014	Txfer to fpas - Band Bag	-28.00	435.50 txfr		txfr	
10/13/2014	Txfer to fpas - Marching Shoes	-30.00	463.50 txfr		txfr	
10/13/2014	Txfer to fpas - Shorts	-13.50	493.50 txfr		txfr	
10/13/2014	Txfer to fpas - Show Shirt	-8.00	507.00 txfr		txfr	
10/13/2014	Txfer to fpas - Show Shirt 2XL or 3XL	-10.00	515.00 txfr		txfr	
09/25/2014	football ticket sales (2)	25.00	525.00 N/A	N/A		
09/11/2014	Company Name Sponsorship	500.00	500.00 Check-2887	0911		
Total		\$ 249.50				

Profit from all band fundraisers.

Miscellaneous Ledger Detail
This box contains all deposits and transactions for the student account. Parent direct payments, Sponsorships, football ticket profit for students, general fundraiser credits, volunteer credits, and specific item transfer payments made towards items in the fixed payment box. This is the math box.

CREDIT BALANCE \$ 249.50

Balance Due example

Charms - Student Financial Summary Report

Key West High School Band Student Financial Detail – Student Name – Lunch Number (grade)

Trip Ledger Balance Due:	\$250.00	
Fixed Payments Due:	\$ 0.00	
Fundraising Balance Credit:	\$ 0.00	positive amount indicates a balance due.
Miscellaneous Balance Credit:	\$ 249.50	positive amount indicates a credit.
TOTAL BALANCE DUE:	\$ 0.50	Balance Due-rolls from year to year if not paid by student-either fundraised or directly paid. This student owes \$0.50.

All deposits and transfers applied.

Balance Due-rolls from year to year if not paid by student-either fundraised or directly paid. This student owes \$0.50.

Trip Ledger Detail						
Paid Date	Trip	Amt Applied	Paid By	Paid From	Dep. Num	Receipt Num
not paid	Spring Band Trip 2015 - 250.00	0				
	Total of All Trips Due	\$ 250.00				
	Total Applied	\$ 0				
	Balance Due	\$ 250.00				

*Cannot be paid (cleared) on this ledger until there is enough money in the student account (positive balance).

There is no fundraising activity.

Miscellaneous Ledger Detail								
Trans Date	Notes	Amt	Running Balance	Paid By/Payee	Dep. Num	Paid To	From	Receipt Num
04/16/2015	Parent Name (direct payment)	100.00	249.50	Check-4504	0416	2001-00 Band	ML	7985768
04/16/2015	Parent Name (direct payment)	187.00	149.50	Check-0000	0416	2001-00 Band	ML	7983722
04/16/2015	Txfer to fpas - Character Shoes	-40.00	-37.50	txfr	txfr		F	7985571
04/16/2015	Txfer to fpas - Concert Dress	-59.00	2.50	txfr	txfr		F	7985572
04/16/2015	Txfer to fpas - Fair Share	-300.00	61.50	txfr	txfr		F	7985573
04/16/2015	Txfer to fpas - Marching Shoes	-30.00	361.50	txfr	txfr		F	7985574
04/16/2015	Key West Key Lime Shoppe Sponsorship	200.00	391.50	Check-2500	0416	2001-00 Band	ML	7985386
04/16/2015	Luigi's Secret Recipes, LLC Sponsorship	26.00	191.50	Check-1989	0416	2001-00 Band	ML	7985398
04/16/2015	Mr. Z's Sponsorship	25.00	165.50	Check-1049	0416	2001-00 Band	ML	7985407
03/17/2015	General Fundrasing Credit	114.00	140.50	G-Cash	0317	Not Posted	GM	7881795
03/17/2015	Volunteer Credits	18.00	26.50	G-Cash	0317	Not Posted	GM	7881633
10/29/2014	Txfer to fpas - Shorts	-13.50	8.50	txfr	txfr		F	7334013
10/29/2014	Brick sale -	25.00	22.00	N/A	N/A	Not Posted	ML	7336600
10/29/2014	Txfer to fpas - Band Bag	-28.00	-3.00	txfr	txfr		F	7336632
09/25/2014	football ticket sales (2)	25.00	25.00	N/A	N/A	Not Posted	ML	7130127
	Total	\$ 249.50						

TOTAL AMOUNT DUE \$ 0.50