

# College

# 101



# You're in – now what?

You've been accepted!

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- **Pay our tuition deposit ASAP!**

Deposits average about \$200. It is non refundable. You can get it waived!

- **Login to your portal**

Once you've accepted and paid your deposit you will get a login to the university's portal. Check it daily!

- **Apply for housing ASAP!**

Apply for housing via the university's portal or website. Pay your non-refundable deposit for housing! TSIC does not cover your housing deposit.

# Orientation

Required for all incoming freshmen. Fun, educational program that is critical to your success as a new student. You will learn about academic policies and requirements, get familiar with the campus, meet academic advisors, possibly register for classes, and hear about resources and involvement opportunities and make connections!



## Register for orientation!

Register online, through your portal or the university's website. Register your parents/guardians too! \*\*may require a fee to attend orientation.



## Complete your checklist!

The university will provide a list in your portal of items required to complete before orientation. Complete them by the deadline!



## Attend in person!

Attend with a parent or guardian!  
Research your university be prepared!  
Ask questions and take notes!

# Advising

Your lifeline! Your academic advisor!



# College Advisors!

Empower students to gain and expand their knowledge and pursue opportunities to achieve academic, personal, and professional goals.



## Advocates for students

Promotes development, identify academic and career resources, and encourage meaningful engagement.



## Academic advisor

Educate students on degree requirements to support their persistence and timely graduation..

# Academic Advisors

Each student has an assigned Academic Advisor in their major. They are your best source of information when making academic decisions!

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## Make an appointment!

Most advisors do not take walk-ins! They are SUPER busy during class enrollment so plan ahead and make an appointment EARLY in the semester prior to registration!

## Research your major PRIOR to your meeting!

Look at your course requirements, read up on academic policies, graduation requirements and timelines.

## Academics & Career

Registration errors, course permits, Add/Drop, withdraw, Internship discussion, study abroad, course scheduling suggestions & career exploration.

AP Test Score Equivalencies

# Advanced Placement Courses

Applying AP Credit(s) to your degree



Look up what credits transfer.

Search your university and “AP Credit Equivalency” to find out what credits you will be awarded. Confirm with your advisor!

Subject Test	Passing Score (Bold = Revised Exams)	Course Equivalency	USF Course Name
Art History	3	ARH 2050 (3)	History of Visual Arts I HP FA
Art History	4-5	ARH 2050 (3); ARH 2051 (3)	History of Visual Arts I HP FA; History of Visual Arts II HP FA
Biology	3	BSC 1005 (3); BSC 1005L (1)	Principles of Biology For Non-Majors NS; Principles of Biology For Non-Majors Laboratory
Biology	4	BSC 2010 (3); BSC 2010L (1)	Biology I - Cellular Processes NS; Biology I Cellular Processes Laboratory
Biology	5	BSC 2010 (3); BSC 2010L (1), BSC 2011 (3); BSC 2011L (1)	Biology I - Cellular Processes NS; Biology I Cellular Processes Laboratory; Biology II - Diversity NS; Biology II Diversity Laboratory
Calculus AB	3-5	MAC 2311 (4)	Calculus I 6A QM
Calculus BC	3	MAC 2311 (4) - see note [a]	Calculus I 6A QM
Calculus BC	4-5	MAC 2311 (4); MAC 2312 (4) - see note [a]	Calculus I 6A QM; Calculus II 6A QM
Chemistry	3	CHM 2023 (4)	Chemistry for Today NS
Chemistry	4	CHM 2045 (3); CHM 2045L (1)	General Chemistry I NS; General Chemistry I Laboratory
Chemistry	5	CHM 2045 (3); CHM 2045L (1), CHM 2046 (3), CHM 2046L (1)	General Chemistry I NS; General Chemistry I Laboratory; General Chemistry II NS; General Chemistry II Laboratory
Chinese Language & Culture	4-5	CHI 2220 (4); CHI 2221 (4)	Modern Chinese III; Modern Chinese IV
Chinese Language & Culture	3	CHI 2220 (4)	Modern Chinese III
Computer Science A	3-5	CGS 1075 (3)	
Computer Science AB	3-5	CGS 1076 (3)	
Economics: Macro	3-5	ECO 2013 (3)	Economic Principles (Macroeconomics) SS
Economics: Micro	3-5	ECO 2023 (3)	Economic Principles (Microeconomics) SS
English Language	3	ENC 1101 (3)	Composition I 6A EC
English Language	4-5	ENC 1101 (3); ENC 1102 (3) - see note [b]	Composition I 6A EC; Composition II 6A EC
English Literature	3	ENC 1101 (3)	Composition I 6A EC
English Literature	4-5	ENC 1101 (3); ENC 1102 (3) - see note [b]	Composition I 6A EC; Composition II 6A EC
Environmental Science	3-5	EVR 2001 (3)	Introduction to Environmental Science NS

# AP Credits



After verifying your AP credit equivalencies online, verify with your academic advisor that those credits did indeed transfer to the university. You can check transcript/academic record on your portal.

In your degree plan, plot out with your academic advisor what courses you have credit for using your AP credit(s). You may be able to skip an introductory course or the first course in a series of courses because you have AP credit for that course. Not all your AP credits will apply towards your degree plan, some may be considered an elective. So double, triple check with your advisors!



# Classes

Courses for your degree



# Credit Hours



The number of class hours in a week for that particular class. Most students take about 12 hours their first semester. 1 class is usually = 3 hours. Therefore 12 hours in a week = four discussion type classes. Labs are considered an additional hour or two depending on the type of lab.

## Full time

Students should be enrolled full-time during the Fall and Spring semesters. 12 credit hours (4 discussion type classes) or more is considered full-time.

Full time status is a requirement for Take Stock and is a criteria for many other things.

Since financial aid is based on full-time enrollment, your aid will be adjusted according to your actual enrollment at the end of your add/drop period. You may be at risk of losing financial aid (may have to pay back Pell Grant), possibly lose Bright Futures, and/or loss of scholarships/other grants.

Other consequences include not graduating in four years, loss of on-campus housing (you may have to move), loss of access to on campus facilities, etc.

# Core Curriculum

Also known as General Education requirements, Core Courses, etc. General knowledge courses not specific to your major/degree.

Required courses to obtain Bachelor's degree. Comprises of a certain number of hours prescribed by the State of Florida.

This includes math, English, humanities, science, social sciences, etc.

## Choosing Core Curriculum Classes

Students select from a list of core curriculum courses provided by your academic advisor to satisfy each area of the General Education requirement.

Certain areas such as Math or English will be determined by AP, SAT, ACT scores or placement exams. Most students who need to take a math placement exam will take the ALEKS test.



# Curriculum Plan of Study

Also known as Major Curriculum Map, Course Curriculum, Degree Plan Map, Program of Study, Degree Study Plan, etc.

For degree seeking students. A list of required courses that you plan to take for your major/degree plan. This will include Core Requirements specific to your major/degree not to be confused with the General Education/Core Curriculum (basics).

## Selecting your courses

Verify you do not have any “holds” on your account to prevent you from registering. This can include financial holds (parking tickets, unpaid balances, etc.), medical holds, academic holds, etc.

Meet with your academic advisor at LEAST once a semester PRIOR to selecting your classes for the next semester. Verify you are on track to graduate and are taking the correct courses for your major in the correct order.

Make sure you have the correct pre-requisites to sign up for a particular class. You can refer to your Curriculum Plan of Study for this information OR the Course Catalog offered by your university.

Some classes are restricted to certain majors or programs first. If you see a course you are required to take, but it is restricted or requires an access code, you must contact your academic advisor to obtain the code or restriction release.

# Curriculum Plan of Study

(continued)

## Selecting your courses

Take Stock students have access to 60 college and 60 university credits if he/she is assigned a 2+2 plan. What that means is your Take Stock Florida Prepaid plan will pay for 60 credit hours at the State of Florida established college hourly rate as well as 60 credit hours at the State of Florida university hourly rate.

Make sure you are choosing courses carefully to align with one's major. It is very important as to not spend credit hours on courses not applicable to the student's plan of study because you will expend your Take Stock Florida Prepaid plan and then be left paying out of pocket for credit hours in order to satisfy your graduation requirement. Additional credit hours beyond the TSIC Florida Prepaid plan's 120 may be the responsibility of the student.

# Catalog

Also known as student schedule search, course catalog, undergraduate catalog, etc.

Online catalog that lists every class the university offers.

Usually divided by Undergraduate and Graduate levels, then by Colleges (College of Business, College of Engineering, etc.) , then by major, then by days/time.

Go online to Search for your classes.



## Course Detail

Number of credit hours, grading basis, type of (lecture, lab, etc.) location, etc.



## Enrollment information

Pre-requisites, majors, etc.



## Course Description

Detailed information about the course.



## Sections

The days and times the class is offered. Each section is a different time and/or day. For example: MWF 9:00 - 10:00 AM.

**Fall 2024**

Click the CRN to view more information about a course.

Status	Max Seats	Seats Avail.	WL Avail.	CRN	Course Title	Credit Hrs.	Comments	Meet Times Days -- Times -- Location	Instructor	Part of Term
on campus	60	60	0	<a href="#">80866</a>	GEB 1011 Introduction to Business	3	Restricted to Freshmen and Sophomores. Please click on the following link to see additional information about the Course Delivery Flexibility method: <a href="https://FGCU.EDU/coursedelivery">https://FGCU.EDU/coursedelivery</a> .	<b>Class :</b> M W F -- 12:30pm - 01:20pm -- Sugden Resort & Hospitality Mgt 110  <b>Exam :</b> F -- 10:00am - 12:15pm -- Sugden Resort & Hospitality	STAFF	Full Term

## Course Offer Details

[Return to Browse Course Catalog](#)

MAN 3301 - Strategic Human Resource Management

### Course Detail

[View Class Sections](#)

**Career** Undergraduate

**Units** 3.00

**Grading Basis** ABCDF

**Course Components** Lecture Required

**Campus** Main Campus

**Academic Group** College of Business Adm

**Academic Organization** Management

### Enrollment Information

**Enrollment Requirement** PR for MAN 3301 is Sophomore Standing and ENC 1102.

### Description

"MAN 3301 BA-MAN 3(3, 0)



# Scheduling

## Tips!

- Schedule WISELY!
- Schedule your class days and time according to YOU!
- Most classes are 3 credit hours – meaning Mon/Wed/Fri (1 hr./day) or Tues/Thurs (1.5 hrs./day).
- If you are not a morning person, do not schedule a 8:00 AM class! Instead, try to schedule your class later in the morning, afternoon or evening.
- Consider not scheduling back-to-back difficult classes because your final exams will likely be in that order too – meaning difficult back-to-back exams which make studying more difficult!
- When creating your class schedule, verify you have enough time to travel in between your classes. Some campuses are HUGE and buildings are far from one another. Look on a campus map or Google Maps to verify this.
- Keep in mind some professors will not allow students into their classroom once class has begun. Some professors count attendance as part of your grade.
- When drafting a schedule, create multiple schedules – meaning be prepared if a class you selected is full. Have an alternate class date/time and make sure it works with your other classes.

# Scheduling

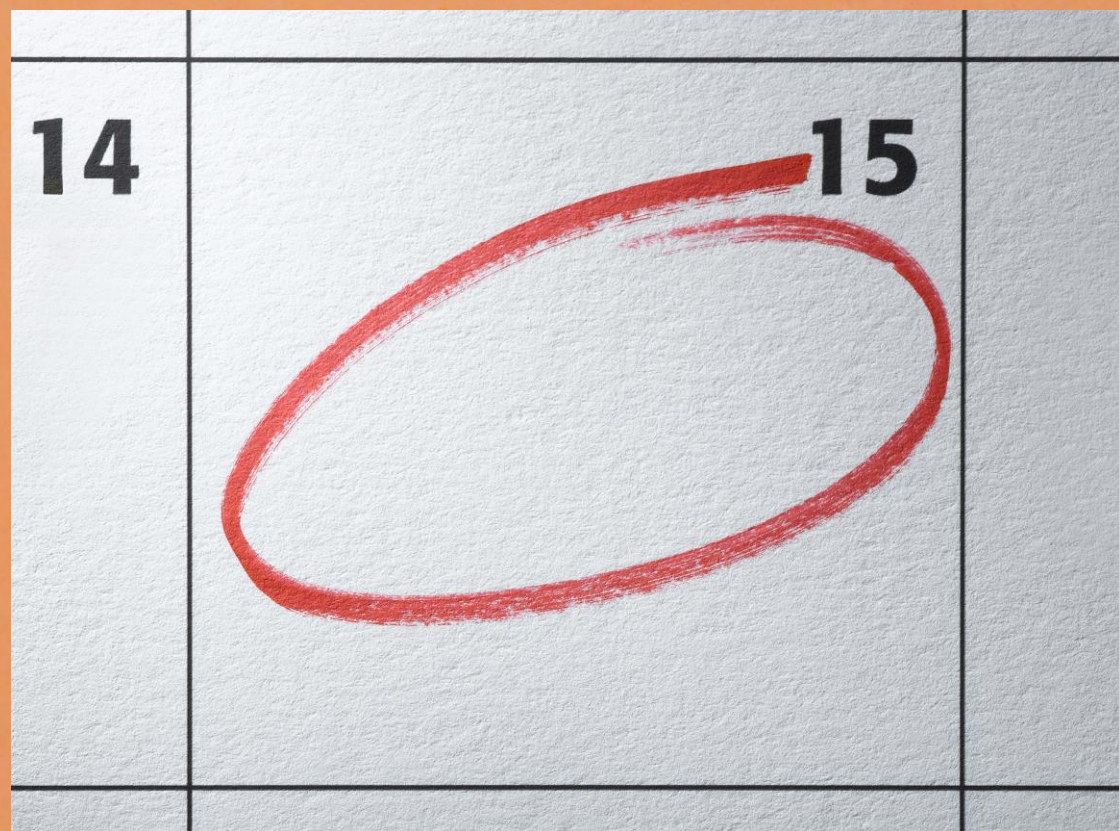
## Tips! (continued)

- When drafting a schedule, create multiple schedules using a spreadsheet so you can easily visualize your courses
- When you look up your class, it will show you how many seats are in the class and how many are currently available and how many are on the current waitlist.
- When drafting your schedule, use [ratemyprofessor.com](http://ratemyprofessor.com) This will help you read reviews of a particular class/professor in order to get a better grasp of the class.
- If a class is full, there is usually a waitlist. It does not guarantee you will get into that particular class. Have an alternate class or class day/time in mind that works with your schedule and satisfies that course requirement.
- You register based on the number of credit hours in your transcript. Freshmen register last (AP Credits count) so you will be left with early morning classes, or professors that are not preferred., be prepared!
- Some classes require an academic advisor release so plan ahead and make sure your advisor releases the class to you PRIOR to your registration date/time.
- Make sure when planning out your classes you realize some classes are only offered ONLY during the Fall or Spring, not both so be prepared and speak to your advisor when selecting classes!

# MORE Tips!

- The Library is your friend! Use it!
- Most studying won't occur in your dorm due to interruptions.
- Schedule in a break time while studying so you can regroup and refresh. Write on a sticky note or set a timer to SCHEDULE a study break.
- Attend the first week of class! Sometimes called Syllabus week. This is the week when professors explain what is expected, they give tips, give you a hard copy of the syllabus, give you extra credit info etc. This info won't be repeated in class at a later date.
- Use a planner, calendar, or whiteboard and spend ONE hour writing down ALL the due dates for projects, and exam dates.
- Use bookmarks on your browser! Use them for:
  - Textbooks
  - Blackboard
  - Canvas
  - Professor's pages
  - Study/tutoring sites
- Be prepared for exams. When a professor tells you to download a lockdown browser prior to an exam – do it.
- Study daily, weekly, don't try to cram– it doesn't work on the college level.
- Most universities require the last X number of hours/credits to be completed on campus – no online classes, no summer courses elsewhere.

# Add/Drop



## What is Add/Drop Period?

The time during the first part of your semester when you are allowed to make schedule changes by adding or dropping courses without financial penalty or late registration fees. You are also not penalized with a grade in your transcript.

## Dropping a course after Add/drop?

This is called Withdrawal. Dropping a course can have serious consequences. Classes officially dropped after the add/drop period may result in:

- A grade recorded as DR or W on your transcript.
- Financial liability for all dropped courses
- Loss of financial aid money if your enrollment drops below the credits necessary to qualify for aid (AND Take Stock) which is usually a full-time course load.
- Interruption of academic progress needed to complete your degree and to qualify for aid.
- Contact your advisor PRIOR to making this decision.

# Degree Requirements

Set of academic requirements that are mandatory for the award associated with your program of study. Check in often with your advisor to make sure you are on track!

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- Certification by Dean
  - GPA requirement
  - Completion of Core Curriculum
  - Minimum credit hours required by your degree plan usually at least 120 hours
  - Specific requirements – by major or college
  - Completion of last XX hours at the University.

# Housing

Yes – Take Stock pays for your on-campus dorm room!



# On Campus Housing

If you are accepted into a university out of high school, you are eligible to apply for the Take Stock Housing Scholarship. It pays for two years of on-campus, dorm housing with at least a double occupancy. A list of approved housing is provided in your Google Classroom.



## Dorm

On campus, billed to your school account each semester,. 1-4 people in a dorm room. Two types of dorms:

- Suites - individual rooms with a shared area
- Dorm room - room that is shared with another person.

Some have shared bathroom, or hallway bathroom. Cheapest option! Meal plans are usually required.

Choose your roommate(s) wisely! Friends don't always make good roommates!

## Apartments

Apartments on OR off campus are not funded by TSIC. You will be required to pay for it. Be aware most apartments require you to sign a 12-month lease. Even if it is on campus, your scholarship will not pay for it.

# Books



## When do I purchase books?

STOP! Wait until you attend the first week of class! Some professors give you an online link for books, or tell you they are not necessary. Sometimes the published book list is outdated.

## Where do I buy books?

If possible, buy from the school bookstore so it will be billed to your student account. This allows for your Pell Grant , Bright Futures, or any grants or scholarships that are deposited into your student account to pay for your books so you don't have to pay out of pocket for your books.

You can buy online, Barnes & Noble, Amazon, etc.

## Used or New or Rent?

It's up to you! Go with the cheapest option. Make sure you are buying the correct version of the book!



# Take Stock Scholarship

What exactly does it pay for?

## Tuition Only

Take Stock utilizes a Florida Prepaid plan to pay for your Tuition based on the number of hours you register for. Once the university or college bills Florida Prepaid, then your tuition bill will be settled – this is after the ADD/DROP period.

## What TSIC does not pay for

- Housing – we only pay if you receive the two year on- campus housing scholarship thru TSIC
- Meal Plans
- Books
- Fees (technology fee, test fees, material/supply fees, surcharges, excess hours surcharges, etc.)
- Transportation
- Parking

# What your bill may look like



S113 Criser Hall  
PO Box 114050  
Gainesville, FL 32611-4050  
352-392-0181

Select Term

Tuition Detail						1-11 of 11
Course	Section	Description	Status	Date	Credits	Amount
CHM 2045	0465	General Chemistry	Enrolled	04/09/2019	3.00	\$638.13
CHM 2045	0465	CHM2045 M&S Fee				\$1.13
CHM 2045L	0688	General Chemistry Lab	Enrolled	04/09/2019	1.00	\$212.71
CHM 2045L	0688	CHM2045L Equipment Fee				\$30.00
CRW 2300	1644	Poetry Writing	Enrolled	04/09/2019	3.00	\$638.13
MAC 2311	02H2	Analyt Geom and Calc 1	Enrolled	04/09/2019	4.00	\$850.84
MAC 2311	02H2	MAC2311 M&S Fee				\$1.00
MUH 2501	0035	Intro to World Musics	Enrolled	04/09/2019	3.00	\$638.13
MUH 2501	0035	Fine Arts DL Fee				\$93.00
ENC .0025	3839	Santa Fe English	Dropped	03/28/2019	4.00	\$0.00
		Late Payment Fee				\$100.00
<b>Totals</b>						
Tuition and Fees Assessed Spring 2019						\$3,203.07
Billed to Sponsor						\$-2,153.90
Financial Aid Payment						\$-1,049.17
Tuition and Fees Balance Due Spring 2019						\$0.00



Name	Customer ID	Career	Residency	Major
		Undergraduate	In State	International Affairs - BS

Term	Enrollment Status	Outstanding Balance
2018 Summer	ENROLLED	\$5.00

### Tuition

Description	Course ID	Credits	Tuition	Out of State	Other Fees	Total
U.S. Intelligence Policy	PAD 4842	3	\$182.67	\$0.00	\$463.98	\$646.65
Introduction to Terrorism: Preparedness	PAD 4374	3	\$182.67	\$0.00	\$870.00	\$1,052.67
Leadership Theory and Practice	LDR 2101	3	\$646.65	\$0.00	\$153.00	\$799.65
Late Payment Fee		0	\$100.00	\$0.00	\$0.00	\$100.00
Student Facility Use Semester		0	\$20.00	\$0.00	\$0.00	\$20.00
<b>Total Credits</b>		9	<b>Total Assessed</b>			\$2,618.97

### Charges

Description	Reference Number	Due Date	Charge Amount	Outstanding Balance
Parking Services Citations		05/11/2018	\$30.00	\$0.00
2018 Summer Tuition		05/25/2018	\$2,518.97	\$0.00
FSUCard Replacement		06/19/2018	\$15.00	\$0.00
University Libraries Other	TEMPORARY CARDS.	06/26/2018	\$5.00	\$5.00
2018 Summer Tuition		06/30/2018	\$100.00	\$0.00
<b>Total</b>			\$2,668.97	\$5.00

### Payments

Description	Reference Number	Date	Payment Amount
Fed Sub Stafford Ln Summer		06/04/2018	\$2,721.00
Fed Unsub Stafford Ln Sumr		06/04/2018	\$990.00
Payment-Web VISA/MC/Discover		09/16/2018	\$15.00
<b>Total</b>			\$3,726.00



### Refunds




Description	Reference Number	Date	Refund Amount
Financial Aid Refund **		06/05/2018	\$1,022.03
<b>Total</b>			\$1,022.03

<b>Outstanding Balance</b>	\$5.00
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## Alberta Alligator Charges Due

**Note: Only the 50 most recent charges that are due are shown below. To view additional charges due, click the left and right arrow buttons.**

Details By Charge			
Find   View All       1-6 of 6  Last			
Due Date	Charge	Term	Amount
02/01/2015	Gator Dining	Spring 2015	\$1555.00
03/13/2015	Tuition and Fees	Spring 2015	\$1008.85
04/01/2015	AT-CIRCA Laser Color February	Spring 2015	\$25.55
05/01/2015	Parking Decal	Fall 2014	\$154.00
06/01/2015	Parking Ticket	Summer 2015	\$25.00
07/01/2015	Residence Hall Rent Sum B	Summer 2015	\$1131.00

 First  1-6 of 6  Last

**You Owe**

**\$3899.40**

[Make a Payment](#)

# Federal Work Study

When you receive your financial aid package offer from the university, you will be asked if you want to be eligible for Federal Work Study. Select YES. This does not commit you to any particular job, or work, it only makes you eligible for certain jobs on campus.

Federal Work Study jobs are available online through your university's employment office. These type of jobs allow you to have a flexible work schedule, which is especially important when it comes to finals week. It also is very beneficial because you do not have to leave campus for work.

Jobs range from working at the gym, lifeguarding, clerk in the admissions office or financial office, bookstore, research office, dean's office, etc.

**Questions?**