

**THERESA AXFORD**  
*Superintendent of Schools*



**Members of the Board**

*District #2*  
**ANDY GRIFFITHS**  
*Chairperson*

*District # 5*  
**DR. SUE WOLTANSKI**  
*Vice-Chairperson*

*District # 1*  
**DARREN HORAN**

*District # 3*  
**MINDY CONN**

*District # 4*  
**JOHN DICK**

**NOTICE OF INTENDED AGENCY ACTION: Recommendation to Award**

Bid No: ITB 2023019 – Chartered Travel Services

Post Date: 10/27/2023

Notice Post Time: 4:15 PM

**Recommendation: Award to Americas Transportation, Miami Coach and Tours, My South Bus Tours, LLC and Southern Bus Lines, Inc.**

---

Failure to file a protest within the time prescribed in Florida Statutes Chapter 120.57(3), or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Any person who is adversely affected by the agency decision or intended decision shall file with the agency a notice of protest in writing within 72 hours after posting of the notice of decision or intended decision. Failure to post the required bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protests must be filed with the Internal Services Department/Purchasing Division, Monroe County School District, 241 Trumbo Road, Key West, Florida.

In accordance with Monroe County School Board Policy 6320 as posted on [www.keysschools.com](http://www.keysschools.com): The minimum required bond for protest is \$10,000.00 or 5%, whichever is greater. Review Paragraph 32 of the "General Terms and Conditions" in the released solicitation for procedures.

---

I hereby certify that the above statements are correct. I further certify that the award of this bid is made in accordance with Section 287, Florida Statute and Chapter 60-A-1, Florida Administrative Code.

Gaelan Jones  
Director of Internal Services

**INTERNAL SERVICES DEPARTMENT**  
**Purchasing | Contracts| Property Control| Records Management**  
241 Trumbo Road | Key West, FL 33040 | O: (305) 293-1400  
[www.KeysSchools.com/internalservices](http://www.KeysSchools.com/internalservices)

**ITB 2023019 – Chartered Travel Services**

**APPENDIX C - PRICING SCHEDULE**

**UPPER KEYS (KEY LARGO SCHOOL, CORAL SHORES HIGH SCHOOL, PLANTATION KEY SCHOOL)**

DESCRIPTION		PRICE
IN-COUNTY 5 HR MIN.	FLAT FEE	1,125.00
HOURLY RATE (OVER 5 HR. MIN)	HOURLY	175.00
MAXIMUM FLAT FEE MILEAGE	MILE	
OVER MAXIMUM MILEAGE RATE	PER MILE	
DEADHEAD FEE	FLAT FEE	600.00
CANCELLATION FEE (72-24 HOURS)	FLAT FEE	500.00

**MIDDLE KEYS (MARATHON HIGH SCHOOL, STANLEY SWITLIK ELEMENTARY)**

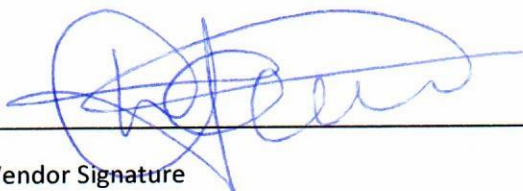
DESCRIPTION		PRICE
IN-COUNTY 5 HR MIN.	FLAT FEE	1,250.00
HOURLY RATE (OVER 5 HR. MIN)	HOURLY	175.00
MAXIMUM FLAT FEE MILEAGE	MILE	
OVER MAXIMUM MILEAGE RATE	PER MILE	
DEADHEAD FEE	FLAT FEE	900.00
CANCELLATION FEE (72-24 HOURS)	FLAT FEE	500.00

**LOWER KEYS (SUGARLOAF SCHOOL, GERALD ADAMS ELEMENTARY, HORACE O'BRYANT SCHOOL, POINCIANA ELEMENTARY, KEY WEST HIGH SCHOOL)**

DESCRIPTION		PRICE
IN-COUNTY 5 HR MIN.	FLAT FEE	1,375.00
HOURLY RATE (OVER 5 HR. MIN)	HOURLY	175.00
MAXIMUM FLAT FEE MILEAGE	MILE	
OVER MAXIMUM MILEAGE RATE	PER MILE	
DEADHEAD FEE	FLAT FEE	1,150.00
CANCELLATION FEE (72-24 HOURS)	FLAT FEE	500.00

By signing below you are acknowledging:

1. Your company's ability to furnish transportation services to MCSD meeting the minimum qualifications provided by this solicitation at the rates specified herein.

  
Vendor Signature

ITB 2023019 – Chartered Travel Services

**APPENDIX C - PRICING SCHEDULE**

**UPPER KEYS (KEY LARGO SCHOOL, CORAL SHORES HIGH SCHOOL, PLANTATION KEY SCHOOL)**

DESCRIPTION		PRICE
IN-COUNTY 5 HR MIN.	FLAT FEE	1,200.00
HOURLY RATE (OVER 5 HR. MIN)	HOURLY	250
MAXIMUM FLAT FEE MILEAGE	MILE	50
OVER MAXIMUM MILEAGE RATE	PER MILE	8.00
DEADHEAD FEE	FLAT FEE	550
CANCELLATION FEE (72-24 HOURS)	FLAT FEE	750

**MIDDLE KEYS (MARATHON HIGH SCHOOL, STANLEY SWITLIK ELEMENTARY)**


DESCRIPTION		PRICE
IN-COUNTY 5 HR MIN.	FLAT FEE	1,400
HOURLY RATE (OVER 5 HR. MIN)	HOURLY	275
MAXIMUM FLAT FEE MILEAGE	MILE	50
OVER MAXIMUM MILEAGE RATE	PER MILE	8.00
DEADHEAD FEE	FLAT FEE	750.00
CANCELLATION FEE (72-24 HOURS)	FLAT FEE	1,400

**LOWER KEYS (SUGARLOAF SCHOOL, GERALD ADAMS ELEMENTARY, HORACE O'BRYANT SCHOOL, POINCIANA ELEMENTARY, KEY WEST HIGH SCHOOL)**

DESCRIPTION		PRICE
IN-COUNTY 5 HR MIN.	FLAT FEE	1,400.00
HOURLY RATE (OVER 5 HR. MIN)	HOURLY	299.00
MAXIMUM FLAT FEE MILEAGE	MILE	50
OVER MAXIMUM MILEAGE RATE	PER MILE	8.00
DEADHEAD FEE	FLAT FEE	\$ 900.00
CANCELLATION FEE (72-24 HOURS)	FLAT FEE	\$ 1,400.00

By signing below you are acknowledging:

1. Your company's ability to furnish transportation services to MCSD meeting the minimum qualifications provided by this solicitation at the rates specified herein.

  
 Vendor Signature

**ITB 2023019 – Chartered Travel Services**

**APPENDIX C - PRICING SCHEDULE**

**UPPER KEYS (KEY LARGO SCHOOL, CORAL SHORES HIGH SCHOOL, PLANTATION KEY SCHOOL)**

DESCRIPTION		PRICE
IN-COUNTY 5 HR MIN.	FLAT FEE	750.00
HOURLY RATE (OVER 5 HR. MIN)	HOURLY	150.00
MAXIMUM FLAT FEE MILEAGE	MILE	<del>7.50</del> *78
OVER MAXIMUM MILEAGE RATE	PER MILE	5.50
DEADHEAD FEE	FLAT FEE	450.00
CANCELLATION FEE (72-24 HOURS)	FLAT FEE	750.00

**MIDDLE KEYS (MARATHON HIGH SCHOOL, STANLEY SWITLIK ELEMENTARY)**

DESCRIPTION		PRICE
IN-COUNTY 5 HR MIN.	FLAT FEE	750.00
HOURLY RATE (OVER 5 HR. MIN)	HOURLY	150.00
MAXIMUM FLAT FEE MILEAGE	MILE	<del>10.31</del> *78
OVER MAXIMUM MILEAGE RATE	PER MILE	5.50
DEADHEAD FEE	FLAT FEE	900.00
CANCELLATION FEE (72-24 HOURS)	FLAT FEE	1,000.00

**LOWER KEYS (SUGARLOAF SCHOOL, GERALD ADAMS ELEMENTARY, HORACE O'BRYANT SCHOOL, POINCIANA ELEMENTARY, KEY WEST HIGH SCHOOL)**

DESCRIPTION		PRICE
IN-COUNTY 5 HR MIN.	FLAT FEE	750.00
HOURLY RATE (OVER 5 HR. MIN)	HOURLY	150.00
MAXIMUM FLAT FEE MILEAGE	MILE	<del>12.49</del> *78
OVER MAXIMUM MILEAGE RATE	PER MILE	5.50
DEADHEAD FEE	FLAT FEE	1,200.00
CANCELLATION FEE (72-24 HOURS)	FLAT FEE	1,200.00

By signing below you are acknowledging:

1. Your company's ability to furnish transportation services to MCSD meeting the minimum qualifications provided by this solicitation at the rates specified herein.

X



\*Confirmed with vendor the correct Max.  
Flat Fee Mileage



Vendor Signature

Southern Bus Lines

ITB 2023019 – Chartered Travel Services

APPENDIX C - PRICING SCHEDULE

UPPER KEYS (KEY LARGO SCHOOL, CORAL SHORES HIGH SCHOOL, PLANTATION KEY SCHOOL)

DESCRIPTION		PRICE
IN-COUNTY 5 HR MIN.	FLAT FEE	\$825.00
HOURLY RATE (OVER 5 HR. MIN)	HOURLY	\$165.00
MAXIMUM FLAT FEE MILEAGE	MILE	<del>\$4.00</del>
OVER MAXIMUM MILEAGE RATE	PER MILE	<del>\$4.00</del>
DEADHEAD FEE	FLAT FEE	N/A
CANCELLATION FEE (72-24 HOURS)	FLAT FEE	N/A

MIDDLE KEYS (MARATHON HIGH SCHOOL, STANLEY SWITLIK ELEMENTARY)

DESCRIPTION		PRICE
IN-COUNTY 5 HR MIN.	FLAT FEE	\$1,125.00
HOURLY RATE (OVER 5 HR. MIN)	HOURLY	N/A
MAXIMUM FLAT FEE MILEAGE	MILE	<del>\$4.25</del>
OVER MAXIMUM MILEAGE RATE	PER MILE	<del>\$4.25</del>
DEADHEAD FEE	FLAT FEE	N/A
CANCELLATION FEE (72-24 HOURS)	FLAT FEE	N/A

LOWER KEYS (SUGARLOAF SCHOOL, GERALD ADAMS ELEMENTARY, HORACE O'BRYANT SCHOOL, POINCIANA ELEMENTARY, KEY WEST HIGH SCHOOL)

DESCRIPTION		PRICE
IN-COUNTY 5 HR MIN.	FLAT FEE	\$1,350.00
HOURLY RATE (OVER 5 HR. MIN)	HOURLY	N/A
MAXIMUM FLAT FEE MILEAGE	MILE	<del>\$4.50</del>
OVER MAXIMUM MILEAGE RATE	PER MILE	<del>\$4.50</del>
DEADHEAD FEE	FLAT FEE	N/A
CANCELLATION FEE (72-24 HOURS)	FLAT FEE	N/A

By signing below you are acknowledging:

1. Your company's ability to furnish transportation services to MCSD meeting the minimum qualifications provided by this solicitation at the rates specified herein.

  
\_\_\_\_\_  
Vendor Signature