



Broadcast live on channel 78

July 28, 2011 at 5:00 pm
 Regular Meeting & Budget Workshop 1
 A.J. Henriquez Adm. Bldg.
 Board Room

VISION STATEMENT: Graduates of Monroe County Schools are Responsible and Well Informed Global Citizens who are College and/or Career Ready.

- PRESIDING:** John R. Dick, Chair
- PRESENT:** John Dick; Andy Griffiths; Duncan Mathewson; Robin Smith-Martin; Ron Martin; Dr. Jesus Jara, Interim Superintendent and School Board Attorney Richard Collins

CALL TO ORDER, INVOCATION, AND PLEDGE OF ALLEGIANCE

ADOPT AGENDA AND FORMAT

Upon the Recommendation of the Superintendent,

Mr. Martin motioned, Mr. Griffiths seconded to adopt the agenda as amended,

MOVED TO ACTION

CONSENT ITEM #	ACTION ITEM #
3	12
4	14
11	8
12	9
16	11
18	10

3. Approve Recommendations for County Staff/Principal & Administrative Personnel to Return for the 2011-2012 School Year.
 - a. Theresa Axford
 - b. Dave Murphy
 - c. Dr. Lesley Salinero 7.27.11
 - d. Amber Bosco
4. Approve the Recommendations for Instructional Personnel Employed & Terminated for the 2011-2012 School Year

11. Approve Contract and Bid 431 Award for Custodial Services to GCA Services. moved to action 7.28.11
12. Approve Contract and Award Bid 436 to Green Horizons for Grounds Services. moved to action 7.28.11
16. Approve Contract with Renaissance Learning, Inc.
18. Approve Contract with the Weatherly Law Firm, LLP.

Upon the Recommendation of the Superintendent,

Mr. Griffiths motioned, Mr. Martin seconded to adopt the agenda as amended,

1. Approval of Minutes April 19, 2011, April 26, 2011, May 10, 2011

Motion passed without objection

SMB 50, page 2

CONSENT AGENDA

Upon the Recommendation of the Superintendent,

Mr. Griffiths motioned, Mr. Martin seconded to adopt the agenda as amended,

1. Approve Requests for Leave. 7.25.11
2. Approve the Recommendations for Administrators Employed & Terminated for the 2011-2012 School Year. 7.25.11
5. Approve the Recommendations for Support Services Personnel Employed & Terminated for the 2011-2012 School Year. 7.25.11
6. Approve Recommendations for Personnel Employed for the 2011 Summer Programs. 7.25.11
7. Approve the List of Volunteers.
8. Approve Invoice for the Florida School Boards Association Dues for the Small District Council Due for the Current Year, in the amount of \$250.00.
9. Approve Small School District Council Consortium Resolution for FY 11-12
10. Approve District Travel.
13. Approve Contract and Award Bid 440 to U.S. Water for Zones 1 & 2 for Aerobic Sewage Treatment Plant Services, and Conch Waste Water for Zone 3.
14. Approve School Food Service Program Improvements and Contracts with GovConnection and Horizon.
15. Approve Out of State Travel for Key Largo School Safety Patrol.
17. Approve LEA Program Applications, Entitlement for Individuals with Disabilities Education Act (IDEA), Part B, Entitlement and IDEA Part B, Preschool Grant for Students with Disabilities, Ages 3-5.
19. Approve Bank Reconciliation for May 2011.
20. Approve Investment Report for May 2011.
21. Approve Fund Transfers for May 2011.
22. Approve Charter School Budget for 2011-2102 for Montessori Elementary Charter School.
23. Approve May Financial Statements for Montessori Elementary Charter School.
24. Approve Invoice for Legal Services for John R. Collins.
25. Approve Financial Statements
 - a. Schedule of Cash as of May 2011

- b. Cash Flow as of May 2011
- c. HOB Construction as of July 2011

Motion passed
SMB 50, page 3

STAFF REPORTS

Curriculum:

None

Finance:

HOB Construction Update - Michael Kinneer provided a financial outlook and update on the project.

Internal Auditor:

Ken Gentile was absent but Mr. Murray was there to update the Board on the AFC and Audit Dept recap of projects and activities. It was decided to have the RFP for the Custodial Contract provided to the AFC for their review.

Legal Services:

NONE

Operating Services:

Interlocal Agreement with City of Marathon for Sewer Connection Fees – Mr. Dick submitted a request to the City of Marathon. Mr. Barrow updated the Board on the status of this project. Mr. Barrow continues to keep DEP updated.

BOARD DISCUSSION:

½ Mill Operations Millage Mr. Collins and Ken Gentile provided each board member a disc with information. He asked the board if they wanted to add to the next agenda. Mr. Martin will not be at that meeting, but he can send in his ideas for consideration. Dr. Jara mentioned that he has draft goals and reviewed the evaluation tool. He is amenable to using that draft evaluation tool.

Superintendent Search – John Dick suggested the business meeting to discuss who, what, and where for the election. The Board was agreeable to agenda for the business meeting in August.

Sale of Marathon Manor – Dr. Jara recapped the letter received from the potential buyer dated January 2011 and asked the Board their desire for action. Dr. Jara has not spoken to the buyer directly. Mr. Dick was not interested in their offer especially with the contingencies. The Board's direction was to hold off on any further action on this. Dr. Jara understood.

RFP CUSTODIAL

Ron Martin asked what the cost savings would be. Mr. Kinneer recapped the break down of the estimated figures and how the figures are tabulated. It is about 1.4 million to be ultra conservative the savings would be about \$800,000.00. Mr. Murray said that he did not get the core document until Friday at 5pm until Mr. Dick delivered the document to his wife. Dr. Mathewson stated he had not been recently briefed by Ken, but would like to know Larry Murray stated the audit is still in progress and not at liberty to discuss.

PUBLIC HEARING – No one from the public addressed the board.

1. Proposed Policies
 - a. Tobacco Use
 - b. District Advisory Council
2. Amended and New Job Descriptions
 - a. Executive Director of Operations, Chief Financial Officer, Director of Accountability & Assessment, and the Director of Human Resources.
 - b. Take Stock In Children Job Descriptions - Assistant Project Coordinator One and Assistant Project Coordinator Two ^{7.25.11}

ACTION ITEMS

Upon the Recommendation of the Superintendent,
Andy Griffiths moved, Ron Martin seconded to approve

1. Proposed Policies
 - a. Tobacco Use

Upon the Recommendation of the Superintendent,
Ron Martin moved, Andy Griffiths seconded to approve

2. Amended and New Job Descriptions
 - a. Executive Director of Operations, Chief Financial Officer, Director of Accountability & Assessment, and the Director of Human Resources.

Upon the Recommendation of the Superintendent,
Andy Griffiths moved, Ron Martin seconded to approve

- b. Take Stock In Children Job Descriptions - Assistant Project Coordinator One and Assistant Project Coordinator Two ^{7.25.11} Mr. Dick asked again about getting this out of the district and move it to the TSIC operation. They are assuming about \$5-6k in savings to the District.

Motion passed without objection.
Copy in SMB 50, page 4

3. Approve Recommendations for Wage & Benefit Reductions Due to Budget Constraints.^{07.27.11} - Dr. Jara recapped the list. He is waiting on date confirmation of impact bargaining. Upon the recommendation of Mr. Collins, each item was voted on separately. Added for approval was the delay in implementing performance pay for one year.

Upon the Recommendation of the Superintendent,

Mr. Griffiths moved, Dr. Mathewson seconded to approve

1. Approve 7 furlough days for teachers, administrators and maintenance.

Motion passed without objection.
Copy in SMB 50, page 5

Upon the Recommendation of the Superintendent,

Mr. Martin moved, Mr. Griffiths seconded to approve

2. Approve 6 furlough days for bus drivers, bus aides, paraprofessionals, café workers.

Motion passed without objection.

Copy in SMB 50, page 6

Upon the Recommendation of the Superintendent,

Mr. Martin moved, Mr. Griffiths seconded to approve

3. 1.5% Salary increase elimination

Motion passed without objection.

Copy in SMB 50, page 7

Upon the Recommendation of the Superintendent,

Dr. Mathewson moved, Mr. Martin seconded to approve

4. Elimination of 4 position of Maintenance

Motion passed without objection.

Copy in SMB 50, page 8

Upon the Recommendation of the Superintendent,

Dr. Mathewson moved, Mr. Griffiths seconded to approve

5. Amend custodial lawn and yard crew without the RFP. Looking for a million dollar savings.

Motion passed without objection.

Copy in SMB 50, page 9

Upon the Recommendation of the Superintendent,

Mr. Martin moved, Dr. Mathewson seconded to approve

6. Delay the performance pay for one year.

Motion passed without objection.

Copy in SMB 50, page 10

Upon the Recommendation of the Superintendent,

Mr. Griffiths moved, Mr. Martin seconded to approve

4. Approve Key West Collegiate Charter High School Contract, Attachment A, Attachment Q. 07.27.11

Motion passed without objection.
Copy in SMB 50, page 11

Upon the Recommendation of the Superintendent,
Mr. Martin moved, Dr. Mathewson seconded to approve

5. Adopt Revised Organizational Chart for the 2011-12 School Year, 2007-2008 Organizational Chart. 7.28.11 – Dr. Jara recapped the changes and consolidations he has implemented. He also explained the budget reductions aligned with the changes. Mr. Griffiths wants each box to have its separate page on the website. The Board agreed. Mr. Dick would like to look at removing the supplements for the extra duties that were given by previous administration. Mr. Dick asked if any employees are getting paid for negotiations. Dr. Jara stated answered no. He said Mr. Norton is the Chief Negotiator. Mr. Dick asked about the step changes for administrators. If they are moved to a lower job why are their salaries not changed? Dr. Jara explained the process and the how the salary was calculated. Dr. Jara suggested bringing the salary bands to the Board in August.

Motion passed without objection.
Copy in SMB 50, page 12

Upon the Recommendation of the Superintendent,
Mr. Griffiths moved, Mr. Martin seconded to approve
6. Approve New Spot Survey for Horace O’Bryant.

Motion passed without objection.
Copy in SMB 50, page 13

Upon the Recommendation of the Superintendent,
Mr. Martin moved, Mr. Griffiths seconded to approve
7. Approve the Amended 2011-2012 School Calendar. 7.25.11 Andy Griffiths wanted to be sure Mr. Norton knew we were approving calendar. Dr. Jara said yes, he does.

Motion passed without objection.
Copy in SMB 50, page 14

Upon the Recommendation of the Superintendent,
Mr. Martin moved, Mr. Griffiths seconded to approve
8. Approve Contract and Bid 431 Award for Custodial Services to GCA Services. (moved from Consent 7.28.11) – Mr. Martin asked about the Aramark proposal. Mr. Barrow explained the process. Mr. Barrow explained that all eligible employees will be offered employment with GCA. Dr. Mathewson is concerned about the loss of local jobs. He wanted to know the actual language in the contract that they would do everything they could to hire local. Mr. Barrow explained they are

compelled by the RFP. Dr. Jara explained the Internal Auditor reviewed the RFP before it was sent out and took in his points. Mr. Decker and Mr. Gripps with GCA spoke concerning their contract for custodial services. Mr. Griffiths would the vendor to provide an itemized list of how the million dollars will be saved. The Audit Committee has not been able to meet yet to review the contract. Mr. Collins suggested having the Audit to meet all the players in the same room with them, and let the AFC come back to Board for a report for the Board to vote at the next meeting school Board workshop meeting. Potentially the AFC would meet Thursday, Friday or Monday according to Larry Murray.

Motion passed without objection to table this item.

Upon the Recommendation of the Superintendent,
Mr. Griffiths moved, Mr. Martin seconded to approve

9. Approve Contract and Award Bid 436 to Green Horizons for Grounds Services. (moved from Consent 7.28.11) This bid is for the campus only portion. As they have positions they are required to offer our employees employment. However, they do not see a need to do so at this time. The District is hoping to save \$280K. The employees affected will be determined by impact bargaining.

Motion passed without objection.
Copy in SMB 50, page 15

Upon the Recommendation of the Superintendent,
Mr. Griffiths moved, Dr. Mathewson seconded to approve

18. Approve Contract with the Weatherly Law Firm, LLP.
Mr. Martin asked why they were hired. Dr. Jara explained there is a good reason for hiring them.

Motion passed without objection.
Copy in SMB 50, page 16

Upon the Recommendation of the Superintendent,
Dr. Mathewson moved, Mr. Griffiths seconded to approve

16. Contract for Renaissance Learning – Dr. Jara explained the need for this and how it is a high use software and proven learning vehicle.

Motion passed without objection.
Copy in SMB 50, page 17

Upon the Recommendation of the Superintendent,
Mr. Griffiths moved, Mr. Martin seconded to approve

3. Approve Recommendations for County Staff/Principal & Administrative Personnel to Return for the 2011-2012 School Year.
 - a. Theresa Axford
 - b. Dave Murphy
 - c. Dr. Lesley Salinero 7.27.11
 - d. Amber Bosco

Mr. Dick asked about holding the administrators salaries to same level. Mr. Dick will never approve a multi-year contract again unless there is different wording to protect the District.

Motion passed without objection.
Copy in SMB 50, page 18

Upon the Recommendation of the Superintendent,
Mr. Martin moved, Mr. Griffiths seconded to approve

4. Approve the Recommendations for Instructional Personnel Employed & Terminated for the 2011-2012 School Year

Motion passed without objection.
Copy in SMB 50, page 19

**ADJOURN REGULAR BUSINESS MEETING
CONVENE BUDGET HEARING.**

BUDGET HEARING – TIME CERTAIN 6:00 PM

Mr. Kinneer recapped his power point presentation of the proposed 2011-2012 Budget.

The 2011-2012 Budget Book was linked to the agenda for viewing. This budget as presented has 3 furlough days built into it. But, it does not have additional cuts for which the Board would have to approve. If approved, those figures will be considered and the budget adjusted.

PUBLIC INPUT on the budget

Capt Ed Davison addressed the Board.

Upon the Recommendation of the Superintendent,
Duncan Mathewson moved, Andy Griffiths seconded to adopt

- a. Required local effort Millage rate: 1.8170

Motion passed without objection.
Copy in SMB 50, page 20

Upon the Recommendation of the Superintendent,
Ron Martin moved, Andy Griffiths seconded to adopt
b. Discretionary Millage Rate: .7480

Motion passed without objection.
Copy in SMB 50, page 21

Upon the Recommendation of the Superintendent,
Ron Martin moved, Andy Griffiths seconded to adopt
c. Capital Improvement Millage Rate: .5000

Motion passed without objection.
Copy in SMB 50, page 22

Upon the Recommendation of the Superintendent,
Dr. Mathewson moved, Mr. Martin seconded to adopt
d. Additional Voted Operating Millage Rate: .5000

Motion passed without objection.
Copy in SMB 50, page 23

Upon the Recommendation of the Superintendent,
Andy Griffiths moved, Ron Martin seconded to adopt
2. Adopt Resolution 770 Adoption of Tentative Millage Rates

Motion passed without objection.
Copy in SMB 50, page 24

Upon the Recommendation of the Superintendent,
Ron Martin moved, Andy Griffiths seconded to adopt
3. Adopt Resolution 771 Adopt Tentative Budget for 2011-2012.

Motion passed without objection.
Copy in SMB 50, page 25

ADJOURN BUDGET HEARING.
RECONVENE REGULAR BOARD MEETING if necessary

CITIZEN INPUT - The following addressed the Board

Luz Borgez, Isac Rosas, Wendell Robinson, Evalina Lezcano, Cindy Zaldivar, Holly Hummel-Gorman, and Reinaldo Bernal.

ADJOURNMENT

John R. Dick, Chair

Dr. Jesus Jara, Interim Superintendent