



*Broadcast live on channel 78*

**November 20, 2012 at 5:00 pm**

Organizational/Regular Business Meeting  
A.J. Henriquez Adm. Bldg.  
241 Trumbo Road

**MISSION STATEMENT – CONSTANT IMPROVEMENT**

**VISION STATEMENT: Graduates of Monroe County Schools are Responsible and Well Informed Global Citizens who are College and/or Career Ready.**

**PRESIDING:** Superintendent Mark T. Porter, and Andy Griffiths elected Chair

**PRESENT:** Andy Griffiths; Robin Smith-Martin; Ron Martin; Ed Davidson, John DickMark T. Porter, Superintendent and School Board Attorney Dirk Smits

**CLOSED ATTORNEY CLIENT SESSION – RICK Z. SMITH TIME APPROXIMATE 3:00 PM**

**CLOSED RISK MANAGEMENT SESSION – TIME APPROXIMATE 3:30 PM**

**ORGANIZATIONAL MEETING – 4:00 P.M.**

**SUPERINTENDENT CALL TO ORDER, AND PLEDGE OF ALLEGIANCE.**

The meeting was called to order by Superintendent Porter.

**SWEARING IN OF BOARD MEMBERS:**

**Judge Richard Payne swore in the Board Members**

1. Andy Griffiths with his wife, Stephanie Griffiths
2. Ed Davidson with his friend Sandi Bisciglia

**ELECT CHAIRMAN OF THE BOARD\*\***

\*\*Superintendent passes the gavel to the Elected Chair

Ed Davison nominated Andy Griffiths as Chair. John Dick seconded, and closed the nominations.

Motion Passed without objection.

Andy Griffiths was elected Chair.

**ELECT VICE-CHAIRMAN OF THE BOARD**

Ed Davison nominated Ron Martin as Vice Chair. John Dick seconded, and closed the nominations.

Motion Passed without objection.

Ron Martin was elected Vice Chair.

**APPROVE AGENDA FORMAT**

The Board made no changes to the format of the workshop or business meeting agendas.

1. Workshop Agenda

2. Business Meeting Agenda

**F. SCHOOL BOARD MEETING SCHEDULE**

The Board made no changes to the days, times, or places of the Board meetings.

1. Set Days. Currently the second Tuesday of the month is the Workshop. The fourth Tuesday of the month is the Regular Business Meeting.
2. Set Times. Currently Workshops begin at 3:00 PM, and Regular Business Meetings begin at 5:00 PM
3. Set Places. Currently locations are on a rotation between the Key West Administration Building, the Marathon High School Media Center and the Coral Shores High School Media Center.

**BOARD MEMBER ASSIGNMENTS**

**Upon the recommendation of the Superintendent,**

Ed Davidson moved, Ron-Martin seconded to approve

1. Selection of School Board Representative on the Small School District Council Consortium. Andy Griffiths shall serve as the representative.
2. Selection of School Board Representative and Alternate for the Value Adjustment Board. John Dick shall serve as the representative and Ron Martin shall serve as the Alternate.
3. Selection of School Board Representative to District Advisory Council. The Board will rotate participation for each meeting.
4. Selection of Greater Florida Consortium of School Boards. Robin Smith-Martina shall serve as the representative.

Motion passed without objection.

**REGULAR MEETING – 4:30 P.M.**

**CALL TO ORDER, AND PLEDGE OF ALLEGIANCE.**

**RECOGNITION**

~~1-Take Stock In Children Proclamation~~

**ADOPT AGENDA AND FORMAT**

**Upon the recommendation of the Superintendent,**

Ed Davidson moved, Robin Smith--Martin seconded to approve

Moved to Action Item 1a.

Consent Agenda item 5. Approve 2012-2013 Salary Schedules.

**APPROVAL OF THE CONSENT AGENDA**

**Upon the recommendation of the Superintendent,**

Ed Davidson moved, John Dick seconded to approve

1. Approve Requests for Leave.

2. Approve Volunteers.
3. Approve the Recommendations for Instructional Personnel Employed & Terminated for the 2012-2013 School Year.
4. Approve the Recommendations for Support Services Personnel Employed & Terminated for the 2012-2013 School Year.
6. Approve District Travel
7. Approve Student Disciplinary Action
  - a. 12-13-2S
  - b. 12-13-3S
8. Approve Invoices for Legal Services from Vernis & Bowling: September & October, & Allen, Norton & Blue
9. Approve 2012-2013 Budget for I3 FLIGHT Staff for Take Stock In Children.
10. Approve Interagency Cooperative Agreement with the Monroe County Sheriff's Office.
11. Approve Head Start/VPK Cost Allocation Plan.
12. Approve Head Start Monthly Financials.
13. Approve Contract(s) with private providers for After School Tutoring through SES Allocation of \$110,178.00.
14. Approve Contract Amendment with Rauland-Borg.
15. Approve Removal of Tangible Personal Property from Asset Record.
16. Approve Lease Amendment with T-Mobile
17. Approve Purchase Order with CDWG for HP Procurve Network Equipment.
18. Approve Budget Amendments:
  - a. Key West High School Internal Account
  - b. ESOL
  - c. CIA Teacher Training
  - d. Botanical Gardens Field Trips
19. Approve Charter School Financial Reports for
  - a. Key West Montessori Balance Sheet and Profit & Loss
  - b. Key West Collegiate Balance Sheet and Profit & Loss
  - c. Sigsbee Charter Balance Sheet and Profit & Loss
  - d. Ocean Studies Charter Balance Sheet and Profit & Loss
  - e. Big Pine Academy Balance Sheet and Profit & Loss

f. Treasure Village Montessori Balance Sheet and Profit & Loss

**F. STAFF REPORTS**

**1. Curriculum:**

A. Student Success Act – Theresa Axford provided a very brief overview of the new statute governing the Value Added Model.

**2. Finance:**

A. Audit & Finance Committee Update, Stuart Kessler provided a year end review.

**4. Legal Services:**

A. Request for a Closed Session, Dirk Smits did not call for a closed session at this meeting.

**5. Superintendent:**

A. Superintendent’s Evaluation – Superintendent Porter will bring about greater detail and will work with the Chair to move this forward and hopeful to bring this forward in December. He will add measurements and times building into this. The Board can provide input to him with more details.

B. Marathon High School ranking in U.S. News in top 100.

C. Superintendent’s attendance at the New Superintendent Orientation.

D. Noted the date of today’s meeting staff attendance during the holiday break.

**CITIZEN INPUT:**

*The following addressed the Board: Dr. Murray, Heidi Golightly, Sloan Bashinsky & Lynn Barras*

**G.PUBLIC HEARING:** Dr. Murray and Sloan Bashinsky addressed the Board.

1. Job Descriptions (Second Reading)

- a. Administrative Aide to Superintendent and School Board
- b. Director of Teaching and Learning
- c. Director of Accountability and Assessment
- d. Director of Operations and Planning
- e. Director of Finance and Performance
- f. Director of Human Resources

**H. ACTION ITEMS:**

1. Pulled Consent Items

**Upon the recommendation of the Superintendent,**

Robin Smith-Martin moved, John Dick seconded to approve

- a. (5). Approve 2012-2013 Salary Schedule

Motion passed without objection

**Upon the recommendation of the Superintendent,**

Ed Davidson moved, Ron Martin seconded to approve

2. Adopt Job Descriptions

- a. Administrative Aide to Superintendent and School Board
- b. Director of Teaching and Learning
- c. Director of Accountability and Assessment
- d. Director of Operations and Planning
- e. Director of Finance and Performance
- f. Director of Human Resources

Motion passed without objection

**Upon the recommendation of the Superintendent,**

Ed Davidson moved, Ron Martin seconded to approve

3. Review and Approve DOAH Matter MCSB V. Amador

Motion passed without objection

**Upon the recommendation of the Superintendent,**

Ed Davidson moved, Ron Martin seconded to approve

4. Review and Approve DOAH Matter MCSB V. Gentile

Motion passed without objection

**Upon the recommendation of the Superintendent,**

John Dick moved, Robin Smith-Martin seconded to approve

5. Approve Health Insurance Committee Recommendation for January 1, 2013.

Motion passed without objection

**Upon the recommendation of the Superintendent,**

Ed Davidson moved, Ron Martin seconded to approve

6. Adopt School Improvement Plans

- a. Glynn Archer Elementary
- b. Horace O'Bryant
- c. Key West High School
- d. Gerald Adams Elementary
- e. Sugarloaf School
- f. Stanley Switlik
- g. Marathon Middle/High School
- h. Plantation Key
- i. Coral Shores High School

- j. Key Largo School
- k. Keys Center Academy
- l. Poinciana

Motion passed without objection

**Upon the recommendation of the Superintendent,**

Ron Martin moved, John Dick seconded to approve

7. Approve Contract with Michael Kinneer for the Position of Director of Operations and Planning.

ROLL CALL

ED DAVIDSON NO

JOHN DICK YES

RON MARTIN YES

ROBIN SMITH-MARTIN YES

ANDY GRIFFITHS NO

Motion passed

**ADJOURNMENT**