



Broadcast live on channel 78

January 22, 2013

Regular Business Meeting
A.J. Henriquez Adm. Bldg.
241 Trumbo Road
Key West

MISSION STATEMENT – CONSTANT IMPROVEMENT

VISION STATEMENT: Graduates of Monroe County Schools are Responsible and Well Informed Global Citizens who are College and/or Career Ready.

PRESIDING: Andy Griffiths, Chair

PRESENT: Andy Griffiths; Robin Smith-Martin; Ed Davidson; Ron Martin; Mark T. Porter, Superintendent and School Board Attorney Dirk Smits

REGULAR MEETING – 5:00 P.M.

CALL TO ORDER, AND PLEDGE OF ALLEGIANCE lead by Mr. Harry Russell

Recognition

1. First State Bank of the Keys, Business Partner of the Year
2. Great Educational Moments “GEMS” I Key West High School Video Production
3. Monroe County Teachers Federal Credit Union Classroom Sponsorship
4. Volunteers of the Year

ADOPT AGENDA AND FORMAT

Upon the recommendation of the Superintendent,

Ron Martin moved, Robin Smith--Martin seconded to approve the agenda as amended

Moved to Action Item 1:

18. Approve Charter School Financials for Big Pine Academy, Key West Collegiate Academy, Key West Montessori Charter, , Oceanstudies Charter School, and Sigsbee Charter.
20. Approve Charter School Audits for Big Pine Academy, Key West Montessori Charter, Sigsbee Charter; Treasure Village Montessori and Oceanstudies Charter School. 01.18.2013
22. Approve Contract Renewal for Corey Wybensinger.

DELETED:

Consent Items

- ~~2. Approve the Recommendations for Administrators Employed & Terminated for the 2012–2013 School Year.~~

10. ~~Approve Budget to Actual Through November 2012, Expenses and Revenues.~~ (see consent item #16)
21. ~~Approve Head Start Monthly Financials.~~ 01.17.2013

APPROVAL OF MEETING MINUTES

Upon the recommendation of the Superintendent,

Robin Smith-Martin moved, Ron Martin seconded to approve

1. Approval of September 25, 2012, October 9, 2012, October 23, 2012, and November 20, 2012.

Motion passed without objection

(Copy in SMB 53, page 93)

CONSENT AGENDA

Upon the recommendation of the Superintendent,

Ron Martin moved, Robin Smith-Martin seconded to approve

1. Approve Requests for Leave. (Copy in SMB 53, page 94)
3. Approve the Recommendations for Instructional Personnel Employed & Terminated for the 2012-2013 School Year. (Copy in SMB 53, page 95)
4. Approve the Recommendations for Support Services Personnel Employed & Terminated for the 2012-2013 School Year. (Copy in SMB 53, page 96)
5. Approve the List of Volunteers. (Copy in SMB 53, page 97)
6. Approve Annual List of Out of Field Teachers for 2012-13. (Copy in SMB 53, page 98)
7. Approve Annual List of Out of Field Teachers ESOL for 2012-13. (Copy in SMB 53, page 99)
8. Approve District Travel. 01.18.2013/1.22.13 (Copy in SMB 53, page 100)
9. Approve Legal Services Invoices for Vernis & Bowling, Allen, Norton & Blue, and Johnson, Anselmo, et al. 01.18.2013 (Copy in SMB 53, page 101)
11. Approve Budget Amendment Report Summary (Copy in SMB 53, page 102)
 - a. Funds with Detailed Descriptions
 - b. Funds with Coding Dimensions
 - c. Funds 110 and 420 and 410 Summary
12. Approval of the 2013-2014 TRIM Calendar. (Copy in SMB 53, page 103)
13. Approve Budget Amendments. (Copy in SMB 53, page 104)

14. Approve the Credit Card Report for November 2012. (Copy in SMB 53, page 105)
15. Approve the Operating Cash Reconciliation for November 2012. (Copy in SMB 53, page 106)
16. Approve the Monthly Financial Statements for November 2012. (Copy in SMB 53, page 107)
 - a. General Fund
 - b. School Food Service Fund
 - c. Special Revenue Federal Fund
17. Approve Schedule of Investments for November 2012. Copy in SMB 52, page 108
19. Accept Charter School Minutes for Big Pine Academy, Key West Montessori Charter, and Oceanstudies Charter School. Copy in SMB 53, page 109
23. Approve Contract with NEFEC for Virtual Instruction. Copy in SMB 53, page 110)
24. Approve Out of State Field Trips for Coral Shores High School and Key West High School Video Production Teams. Copy in SMB 53 page 111
25. Approve Memorandum of Understanding with the Monroe County Health Department for use of District Facilities. Copy in SMB 53, page 112
26. Approve Purchase Order with CDW Government, LLC. 01.16.2013 Copy in SMB 53, page 113

STAFF REPORTS

Curriculum:

A. NONE.

Finance:

A. Audit & Finance Committee Update, Roger McVeigh, Chair of the Audit and Finance Committee updated the Board

CITIZEN INPUT

Dr. Larry Murray, Shawn Smith, Rick Z. Smith, Elmira Leto, Margo Romero, Mark Firestone, Shawn Smith

Legal Services:

A. NONE.

Operating Services:

A. Horace O'Bryant Middle School "HOB" Construction Update, Michael Kinneer recapped the budget to date provided a progress report on the construction.

Superintendent:

School Safety: Mr. Porter updated the board concerning meetings with the law enforcement community concerning the ongoing effort and collaboration of school safety.

Bullying: Mr. Porter surveying buildings on the variety of efforts district wide to look for best practices and to see if the best practice can be explored district wide.

Mental Health Preventatives: Mr. Porter indicated the need to reevaluate the services available in this area.

Digital Learning Event, February 9th, 2013 at Marathon High School.

ACTION ITEMS

Upon the recommendation of the Superintendent,

John Dick moved, Robin Smith-Martin seconded to approve

1. Pulled Items
18. Approve Charter School Financials for Big Pine Academy, Key West Collegiate Academy, Key West Montessori Charter, , Oceanstudies Charter School, and Sigsbee Charter. If their fund balance is less than 3% then the item will be submitted to the Board as an action item, and not a consent item. It is also noted that the Board’s participation in the Charter Association.

Motion passed without objection
Copy in SMB 53, page 114

Upon the recommendation of the Superintendent,

Ron Martin moved; John Dick seconded to approve

20. Approve Charter School Audits for Big Pine Academy, Key West Montessori Charter, Sigsbee Charter; , Treasure Village Montessori and Oceanstudies Charter School. 01.18.2013

Motion passed without objection
Copy in SMB 53, page 115

Upon the recommendation of the Superintendent,

Robin Smith-Martin moved, Ron Martin seconded to approve

22. Approve Contract Renewal for Corey Wybensing.

Mr. Davidson No
Mr. Dick No
Mr. Martin Yes
Mr. Smith-Martin Yes
Mr. Griffiths Yes

Motion passed
Copy in SMB 53, page 116

Upon the recommendation of the Superintendent,

Robin Smith-Martin moved, Ron Martin seconded to approve

Approve Change Orders for HOB

- A. Approve Change Addendum for Change Order #6, Supporting Documentation CO #6

Motion passed
Copy in SMB 53, page 117

Upon the recommendation of the Superintendent,

Robin Smith-Martin moved, Ron Martin seconded to approve

B. Approve Change Orders Exceeding \$25,000:

Change Order #2, ~~Change Order #4, Change Order #14, Change Order #18, Change Order #27~~
Supporting Documentation: Change Order #2, Change Order #27 1.22.13

Motion passed
Copy in SMB 53, page 118

Upon the recommendation of the Superintendent,

Ron Martin moved, Robin Smith-Martin seconded to approve

C. Approve Change Order #9, ~~Change Order #11, Change Order #15, Change Order #36, Change Order #38~~
Supporting Documentation: Change Order #9, Change Order #15 1.22.13

01.18.2013

Motion passed without objection
Copy in SMB 53, page 119

Upon the recommendation of the Superintendent,

Ron Martin moved, John Dick seconded to approve

3. Approve Student Progression Plan, Student Progression Plan Update

Motion passed without objection
Copy in SMB 53, page 120

Upon the recommendation of the Superintendent,

Robin Smith-Martin moved, Ed Davidson seconded to approve

4. Approve Superintendent's Evaluation, Evaluation Guide, Board Evaluation, Self Evaluation.

Motion passed without objection
Copy in SMB 53, page 121

Mr. Smith Martin asked Mr. Henriquez whether the Tiger was to move to HOB. Mr. Henriquez stated it has not been answered yet because the committee has not met yet. Mr. Henriquez stated that Mr. Smith Martin will serve on the committee.

Mr. Smith-Martin suggested using the parking lot alternative used at the Gato Building for the HOB parking lot. Mr. Davidson stated we must do a better job in closing and transitioning schools.

ADJOURNMENT

Andy Griffiths

Andy Griffiths
Chair

Mark T. Porter

Mark T. Porter
Superintendent