



*Broadcast live on channel 78*

*The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.*

**STRATEGIC OBJECTIVES:**

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

**April 28, 2015 ~ 3:00 PM**

Workshop & Regular Meeting

Marathon High School Media Center  
350 Sombrero Beach Road  
Marathon

## MINUTES

### **CLOSED ATTORNEY/CLIENT SESSION – A.B. v. MCSB, TIME APPROXIMATE 3:30 PM**

### **WORKSHOP – TIME APPROXIMATE 3:45 PM**

1. [Year 2, Strategic Plan, Strategic Objective 2, Outstanding Student Achievement](#), David Murphy/Melanie Stefanowicz, (30 Min.) 04.28.2015
2. [2014-2015 Fund Balance Projections](#), James Drake (20 Min.) 4.22.15
3. [2015-2016 Initial Budget](#), James Drake (20 Min.) 4.22.15

### **REGULAR MEETING – TIME APPROXIMATE 5:00 P.M.**

#### **A. CALL TO ORDER, AND PLEDGE OF ALLEGIANCE.**

**Upon the Recommendation of the Superintendent,**  
Ed Davidson motioned, and Ron Martin seconded to adopt

**B. ADOPT AGENDA AND FORMAT** – Superintendent’s and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

Mr. Martin asked to add for cause to “Approve the Elimination of EOC Exams”. It was added as Action Item No. 7.

**Upon the Recommendation of the Superintendent,**  
Ed Davidson motioned, and Ron Martin seconded to approve

**C. APPROVAL OF MEETING MINUTES**

1. Approve Minutes of [March 10, 2015](#) and [April 14, 2015](#) 04.24.15

Motion passed without objection  
Copy in SMB 54, Page 180

**D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS**

1. GEMS – Science Fair Winners

**CITIZEN INPUT** – No one from the public addressed the Board.

**Upon the Recommendation of the Superintendent,**  
Ed Davidson motioned, and Andy Griffiths seconded to approve

**E. CONSENT AGENDA** All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. [Approve the Personnel Recommendations for the 2014-2015 School Year.](#)
2. [Approve District Travel.](#) 04.24.15
3. Approve Legal Services Invoices: [Vernis & Bowling](#) and [Johnson, Anselmo, et al.](#)
4. [Approve Monthly Financial Statements.](#)
5. [Approve Budget Summary Reports.](#)
6. [Approve Pre-Approved Budget Amendments.](#)
7. [Accept Charter School Financial Reports.](#)
8. [Approve Provider Contract Renewal for the Voluntary Pre-Kindergarten Program.](#)
9. [Approve the Agreement Renewal with the Early Learning Coalition of Miami Dade/Monroe.](#)
10. [Accept the Adult Education Family Literacy, Adult General Education Grant for the 2015-2016 Academic Year.](#)
11. [Accept the Adult Education Family Literacy, English Literacy/Civics Education Grant for the 2015-2016 Academic Year.](#)
12. [Approve the Purchase of Network Firewall and IPS Security Solutions by Cisco.](#)
13. [Approve the Contract Renewal with Software House International \(SHI\) / Microsoft.](#)
14. [Approve the Purchase of Advanced Placement Test for District High Schools.](#)
15. [Approve the Purchase of Symantec Netbackup Licenses.](#)
16. [Approve the Purchase Order for EE&G Environmental for District Facilities.](#)
17. [Approve the Contract with Amerigas Propane.](#)
18. [Approve the Removal of Tangible Personal Property from Asset Records & Disposal of Property.](#) 04.22.15
19. [Approve the Contract with Computer Automation System for ELL, ESE, & 504 Tracking Software.](#)
20. [Approve Contract with Charron Sports.](#)
21. [Approve the Contract Renewal with McArthur Dairy.](#)

22. [Approve Contract with North Carolina Outward Bound.](#)
23. [Approve Contract with Brightstar Flooring, LLC.](#)
24. [Approve Contract with Veritime.](#) 04.22.15
25. [Approve Contract with AMSCO Air Mechanical & Service Corp.](#)
26. [Accept the Digital Learning Support Grant.](#) 04.23.2015

Motion passed without objection  
Copy in SMB 54, Page 181

## F. REPORTS

### **Strategic Objective 6 – Accountable Resource Management**

1. [Procurement Card Transactions](#), Suanne Lee
2. [Student Technology Refresh Project](#), Patrick Lefere
3. [Joint Legislative Audit Response Letter](#), James Drake 04.27.15

#### **Legal:**

- 1.No Closed Sessions were called.

#### **Superintendent:**

1. Interviews for Principals for Key Largo School and Coral Shores High School will commence this week.
2. Employee Recognition Banquet will occur May 15, 2015 at the Key Colony Inn.
3. Keys Schools Day will occur May 3<sup>rd</sup> at Miami Marlins Stadium.

#### **Board:**

1. Ed Davidson – Switlik Volunteer Appreciation Breakfast, Workforce Housing Taskforce in the Upper Keys, PKS PTA Fundraiser, Marathon Manor presentation to Former Secretary to Department of Community Affairs,
2. Ron Martin – the Luau Fundraiser at PKS, Habitat for Humanity home in the Upper Keys to a teacher, Tri School Concert at CSHS.
3. Bobby Highsmith – celebrity server w. Andy Griffiths for Zonta at Bottle Cap.
4. Andy Griffiths – Policies, workshop and regular business meeting, location specific items.
5. John Dick – no items

**CITIZEN INPUT-** *Leah Fox spoke to the Board concerning a pool at Marathon Manor.*

### **G. PUBLIC HEARING** – No one from the public addressed the Board

1. Policy Hearing – 2<sup>nd</sup> Reading - First Reading March 10, 2015  
Operations & Planning, Patrick Lefere
  - a. [8452 Use of Automated External Defibrillators \(AED\)](#)
  - b. [8540 Vending Machines](#)
  - c. [8550 Competitive Foods](#)
  - d. [8600 Transportation](#)
  - e. [8600.04 Bus Operator Qualifications, Certification, Discipline, Termination](#)
  - f. [8640 Transportation for Field and Other District Sponsored Trips](#)
  - g. [9160.01 Complaint Procedures Related to Alleged Discrimination Regarding Accessibility of District Facilities](#)
  - h. [9211 Parent Organizations, Booster Clubs, & Other Fund Raising Activities](#)
  - i. [9700.01 Advertising & Commercial Activity](#)

Finance & Performance - James Drake

- a. [1419.01 Privacy Protections of Self-Funded Group Health Plans](#)
- b. [3419.01 Privacy Protections of Self-Funded Group Health Plans](#)
- c. [4419.01 Privacy Protections of Self-Funded Group Health Plans](#)
- d. [6210 Fiscal Planning](#)
- e. [6220 Budget Preparation](#)
- f. [6233 District Budget](#)
- g. [6550 Travel Expense Reimbursement](#)
- h. [6830 Audit](#)
- i. [6105 Authorization To Use Facsimile Signatures](#)

Human Resources, Ramon Dawkins amended 04.27.15 First Reading March 10, 2015

- b. [1220 Evaluation of Administrative Personnel](#)
- c. [1430.04 Personal Leave](#)
- d. [3130 Appointment, Assignment, Transfer, & Promotion of Instructional Staff](#)
- f. [3430.08 Professional Leave](#)
- g. ~~3430.09 Jury/Witness Duty Leave~~
- h. [4122.04 Complaint Procedures Related to Alleged Discrimination in Employment](#)
- i. [4430.04 Personal Leave](#)
- j. ~~4430.06 Vacation Leave~~
- k. ~~4430.07 Military Leave~~
- l. ~~4430.09 Jury/Witness Duty Leave~~

Teaching & Learning, Theresa Axford

- a. [5225 Absences for Religious Holiday](#)
- b. [5517 Anti-Harassment](#)
- c. [7434 Tobacco Free Environment](#)

The Board removed Human Resource Policies a. [1122.04 Complaint Procedures Related to Alleged Discrimination in Employment](#) and e. [3220 Evaluation of Instructional Personnel](#) from approval due to the changes in legislative language.

## H. ACTION ITEMS

1. Pulled Consent Items. No items from the consent agenda were pulled.

### **Upon the Recommendation of the Superintendent,**

Ron Martin motioned, and Andy Griffiths seconded to approve

2. [Approve the Head Start Grant Application](#).- Mrs. Russell presented to the Board the Head Start Grant Application and outlined various aspects of the grant.

Motion passed without objection  
Copy in SMB 54, page 182

### **Upon the Recommendation of the Superintendent,**

Ron Martin motioned, and Andy Griffiths seconded to approve

3. [Accept the Procurement Card Transaction Report](#). The Board requested adding a descriptive columns as to purpose of travel.

Motion passed without objection  
Copy in SMB 54, page 183

**Upon the Recommendation of the Superintendent,**  
Ed Davidson motioned, and Ron Martin seconded to approve

4. [Approve the Joint Legislative Audit Committee Response](#). 04.27.15

**Roll Call**

**Mr. Davidson No**  
**Mr. Highsmith Yes**  
**Mr. Griffiths Yes**  
**Mr. Martin Yes**  
**Mr. Dick Yes**

Motion passed 4 to 1  
Copy in SMB 54, page 184

**Upon the Recommendation of the Superintendent,**  
Ed Davidson motioned, and Bobby Highsmith seconded to approve

5. [Approve the Purchase of Technology Devices for Student Use in Classrooms and Labs.](#)

Motion passed without objection  
Copy in SMB 54, page 185

**Upon the Recommendation of the Superintendent,**  
Ed Davidson motioned, and Ron Martin seconded to approve

6. Adopt Policies as Presented (2<sup>nd</sup> Reading) - First Reading March 10, 2015

*\*\*The Board removed Human Resource Policies a. [1122.04 Complaint Procedures Related to Alleged Discrimination in Employment](#) and e. [3220 Evaluation of Instructional Personnel](#) from approval due to the changes in legislative language. These policies will be placed on a future agenda for the Board's consideration.*

*Mr. Davidson commended staff for acknowledging his suggested revision in this adoption cycle.*

Operations & Planning, Patrick Lefere

- a. [8452 Use of Automated External Defibrillators \(AED\)](#)
- b. [8540 Vending Machines](#)
- c. [8550 Competitive Foods](#)
- d. [8600 Transportation](#)
- e. [8600.04 Bus Operator Qualifications, Certification, Discipline, Termination](#)
- f. [8640 Transportation for Field and Other District Sponsored Trips](#)
- g. [9160.01 Complaint Procedures Related to Alleged Discrimination Regarding Accessibility of District Facilities](#)
- h. [9211 Parent Organizations, Booster Clubs, & Other Fund Raising Activities](#)
- i. [9700.01 Advertising & Commercial Activity](#)

Finance & Performance - James Drake

- a. [1419.01 Privacy Protections of Self-Funded Group Health Plans](#)
- b. [3419.01 Privacy Protections of Self-Funded Group Health Plans](#)
- c. [4419.01 Privacy Protections of Self-Funded Group Health Plans](#)

- d. [6210 Fiscal Planning](#)
- e. [6220 Budget Preparation](#)
- f. [6233 District Budget](#)
- g. [6550 Travel Expense Reimbursement](#)
- h. [6830 Audit](#)
- i. [6105 Authorization To Use Facsimile Signatures](#)

Human Resources, Ramon Dawkins amended 04.27.15 First Reading March 10, 2015

- a. [1122.04 Complaint Procedures Related to Alleged Discrimination in Employment](#)
- b. [1220 Evaluation of Administrative Personnel](#)
- c. [1430.04 Personal Leave](#)
- d. [3130 Appointment, Assignment, Transfer, & Promotion of Instructional Staff](#)
- e. [3220 Evaluation of Instructional Personnel](#)
- f. [3430.08 Professional Leave](#)
- g. ~~3430.09 Jury/Witness Duty Leave~~
- h. [4122.04 Complaint Procedures Related to Alleged Discrimination in Employment](#)
- i. [4430.04 Personal Leave](#)
- j. ~~4430.06 Vacation Leave~~
- k. ~~4430.07 Military Leave~~
- l. ~~4430.09 Jury/Witness Duty Leave~~

Teaching & Learning, Theresa Axford

- a. [5225 Absences for Religious Holiday](#)
- b. [5517 Anti-Harassment](#)
- c. [7434 Tobacco Free Environment](#)

Motion passed without objection  
Copy in SMB 54, page 186

#### **ADDED FOR CAUSE BY RON MARTIN**

Ron Martin motioned, and Bobby Highsmith seconded to approve

7. Approve Elimination of EOC's that are not required by State Law, which include District Made EOC's not including regular local final exams made by our teachers. However, if a teacher wanted to use our district made EOC's tests from a bank of questions they have the opportunity to do so. Teacher made exams still need to go before the principal.

After discussion, it was suggested to leave it to the District Staff to evaluate under the Superintendent's authority.

Ed Davidson motioned, and Andy Griffiths seconded to table Mr. Martin's motion.

#### **Roll Call**

**Mr. Davidson Yes**  
**Mr. Highsmith No**  
**Mr. Griffiths Yes**  
**Mr. Martin No**  
**Mr. Dick Yes**

**Motion passed 3 to 2**

**ADJOURNMENT**

*John Dick*  
Chair

*Mark T. Porter*  
Superintendent