



Broadcast live on channel 78

The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

STRATEGIC OBJECTIVES:

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

March 10, 2015 ~ 3:00 PM

Regular Business Meeting

A.J. Henriquez Administrative Complex
241 Trumbo Road
Key West

MINUTES

Mr. Griffiths attended telephonically.

CLOSED ATTORNEY/CLIENT SESSION - MCSD V. R.Z. SMITH, ET. AL. TIME APPROXIMATE 3:00 P.M.

WORKSHOP – TIME APPROXIMATE 3:45 P.M.

1. [Year 2, Strategic Plan, Strategic Objective #1, Climate & Culture for Excellence](#), Theresa Axford (20 Min.) moved to the April 14th workshop agenda.
2. [Lower Keys Schools Capacity](#), Patrick Lefere, (30 Min.) 03.09.15
3. [Custodial RFP Presentation](#), Patrick Lefere/Suanne Lee (20 Min.)

REGULAR MEETING – TIME APPROXIMATE 5:00 P.M.

CALL TO ORDER, AND PLEDGE OF ALLEGIANCE.

Upon the Recommendation of the Superintendent

Ed Davidson motioned, and Bobby Highsmith Seconded to adopt as amended

The Agenda

Action Item #7 was added for cause – Out of State Travel for Marathon High School Students. Consent Agenda Item #13 was deleted. Approve the Contract with Computer Automation Solution System. (deleted) 03.10.15

Motion passed without objection
SMB 54, page 169

Upon the Recommendation of the Superintendent

Ed Davidson motioned, and Ron Martin Seconded to approve

1. Approve Minutes of [February 24, 2015](#)

Motion passed without objection
SMB 54, page 170

RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS

1. GEMS – Chase Alsobrooks-Flynn Microsoft Certification Specialist

CITIZEN INPUT – No one from the public addressed the Board.

Upon the Recommendation of the Superintendent

Ed Davidson motioned, and Ron Martin Seconded to approve

CONSENT AGENDA All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. [Approve the Personnel Recommendations for the 2014-2015 School Year.](#)
2. [Approve District Travel.](#) ud 03.09.15
3. Approve Legal Services Invoices: [Vernis & Bowling.](#)
4. [Approve Monthly Financial Statements.](#)
5. [Approve Budget Summary Reports.](#)
6. [Approve Pre-Approved Budget Amendments.](#)
7. [Accept the Head Start Monthly Update for December 2014.](#)
8. [Approve the Purchase of Digital Equipment as Outlined in the Digital Classroom Plan.](#)
9. [Approve the Purchase of Technology Carts as Outlined in the Digital Classroom Plan.](#)
10. [Approve the Professional Development at AVID Summer Institute Travel Request.](#)
11. [Approve the Willie Ann Glen Act Exemption.](#)
12. [Approve the Contract Amendment with Comcast.](#) 03.04.15
14. [Approve the Agreement with the Power Buying Group.](#)
15. [Approve Out of State Travel for the Key West High School TV Production Class.](#)03.04.15

Motion passed without objection
SMB 54, page 171

REPORTS

Strategic Objective 2 – Outstanding Student Achievement

1. [Star Report](#), Theresa Axford, (30 Min). 03.10.15

Strategic Objective 6 – Accountable Resource Management

1. Policy Review, 1st Reading, (30 Min).
Finance & Performance - James Drake
 - a. [1419.01 Privacy Protections of Fully-Funded Group Health Plans](#) 03.04.15
 - b. [3419.01 Privacy Protections of Fully-Funded Group Health Plans](#) 03.04.15
 - c. [4419.01 Privacy Protections of Fully-Funded Group Health Plans](#) 03.04.15
 - d. [6210 Fiscal Planning](#)
 - e. [6220 Budget Preparation](#)
 - f. [6233 District Budget](#)
 - g. [6550 Travel Expense Reimbursement](#)
 - h. [6830 Audit](#)
 - i. [6105 Authorization To Use Facsimile Signatures](#) 03.06.15
2. Operations & Planning - Patrick Lefere
 - a. [1217, 3217, 4217, 5772 and 7217 Weapons](#) 03.09.15
 - b. [5136 Wireless Devices - Use by Students](#) 03.09.15
 - c. [5830 Student Fund Raising](#) 03.09.15
 - d. [7101 Building Permits & Code Enforcement Office](#) 03.09.15
 - e. [7530.01 Staff Use of Wireless Communication Devices](#) 03.09.15
 - f. [7540.03 Student Network & Internet Acceptable Use & Safety](#) 03.09.15
 - g. [8390 Animals on District Property](#) 03.09.15
 - h. [8400 Environmental Health & Safety](#) 03.09.15
 - i. [8405 School Safety & Security](#) 03.09.15
 - j. [8452 Use of Automated External Defibrillators \(AED\)](#) 03.09.15
 - k. [8540 Vending Machines](#) 03.09.15
 - l. [8550 Competitive Foods](#) 03.09.15
 - m. [8600 Transportation](#) 03.09.15
 - n. [8600.04 Bus Operator Qualifications, Certification, Discipline, Termination](#) 03.09.15
 - o. [8640 Transportation for Field and Other District Sponsored Trips](#) 03.09.15
 - p. [9160.01 Complaint Procedures Related to Alleged Discrimination Regarding Accessibility of District Facilities](#) 03.09.15
 - q. [9211 Parent Organizations, Booster Clubs, & Other Fund Raising Activities](#) 03.09.15
 - r. [9700.01 Advertising & Commercial Activity](#) 03.09.15
3. Human Resources - Ramon Dawkins
 - a. [1122.04 Complaint Procedures Related to Alleged Discrimination in Employment](#)
 - b. [1220 Evaluation of Administrative Personnel](#)
 - c. [1430.04 Personal Leave](#)
 - d. [1430.06 Vacation Leave](#)
 - e. [1430.07 Military Leave](#)
 - f. [1430.08 Professional Leave](#)
 - g. [1430.09 Jury/Witness Duty Leave](#)
 - h. [3130 Appointment, Assignment, Transfer, & Promotion of Instructional Staff](#)
 - i. [3220 Evaluation of Instructional Personnel](#)
 - j. [3430.06 Vacation Leave](#)
 - k. [3430.07 Military Leave](#)
 - l. [3430.08 Professional Leave](#)
 - m. [3430.09 Jury/Witness Duty Leave](#)

- n. [4122.04 Complaint Procedures Related to Alleged Discrimination in Employment](#)
- o. [4430.04 Personal Leave](#)
- p. [4430.06 Vacation Leave](#)
- q. [4430.07 Military Leave](#)
- r. [4430.09 Jury/Witness Duty Leave](#)

4. Accountability and Assessment - David Murphy

- a. [2120 School Improvement](#) 03.09.15
- b. [2271 Articulations and Access to Florida College System Institutions](#) 03.09.15
- c. [2370 Educational Options](#) 03.09.15
- d. [2370.01 Virtual Instruction Program](#) 03.09.15
- e. [2421 Career and Technical Education](#) 03.09.15

5. Teaching and Learning - Theresa Axford

- a. [1215 Tobacco Free Environment](#) 03.09.15
- b. [2260 Non-Discrimination and Access to Equal Educational Opportunity](#) 03.09.15
- c. [2261.03 Annual Report Requirements](#) 03.09.15
- d. [2440 Summer Programs](#) 03.09.15
- e. [3215 Tobacco Free Environment](#) 03.09.15
- f. [4215 Tobacco Free Environment](#) 03.09.15
- g. [5225 Absences for Religious Holidays](#) 03.09.15
- h. [5512 Tobacco Free Environment](#) 03.09.15
- i. [5517 Anti-Harassment](#) 03.09.15
- j. [7434 Tobacco Free Environment](#) 03.09.15

Legal:

1. Scott Black called for a closed session on April 14th.
2. Indexing and scanning bid on Coastal Construction documents. Mr. Black does not feel the need to have a paper copy. It would add about 10 to 12,000 dollars more to the quote. It was the will of the board to only scan and index as long as we back up the documents electronically. The Board agreed to not having a paper copy as long it was backed up on the servers. Redundancy is important cited Mr. Davidson.

Superintendent:

1. [Staffing Allocation Manual](#), Superintendent, (30 Min.) 03.09.15
2. FSA rollout went well in Monroe.

Board:

1. [Tallahassee Visit](#) - Andy Griffiths 03.09.15
2. Testing – is there a report? Mr. Martin
3. Listing on the website indicating other options for promotion.
4. Bobby Highsmith extended a happy 80th birthday to Dr. Shirley Freeman. He was invited to an informal meeting with Mayor Craig Cates initial pitch on Trumbo Point to parlay the property for affordable housing. He asked to appoint an adhoc committee with one board member and staff to work with the city on future interests. The Board selected Mr. Highsmith to serve on this committee.

CITIZEN INPUT No one from the public addressed the Board.

ACTION ITEMS

1. Pulled Consent Items. No items from the consent agenda were pulled.

Upon the Recommendation of the Superintendent

Ron Martin motioned, and Bobby Highsmith seconded to approve

2. [Accept the 2013-2014 Operational Audit No. 2015-105.](#)

ROLLC ALL

MR. DAVIDSON NO
MR. GRIFFITHS NO
MR. HGHSMITH YES
MR. MARTIN YES
MR. DICK YES

Motion passed 4 to 1
SMB 54, page 172

Upon the Recommendation of the Superintendent

Ed Davidson motioned, and Bobby Highsmith seconded to approve

3. [Accept the 2013-2014 Comprehensive Annual Financial Report.](#)

Motion passed without objection
SMB 54, page 173

Upon the Recommendation of the Superintendent

Ed Davidson motioned, and Ron Martin Seconded to approve

4. Approve the [RFP Bid Award](#) and [Contract with GCA.](#)

Motion passed without objection
SMB 54, page 174

Upon the Recommendation of the Superintendent

Ron Martin motioned, and Bobby Highsmith seconded to approve

5. Approve Student Discipline Case 14-15-10S.

Upon the Recommendation of the Superintendent

Ron Martin motioned, and Bobby Highsmith seconded to approve

6. Approve Student Discipline Case 14-15-11S.

Upon the Recommendation of the Superintendent

Ron Martin motioned, and Ed Davidson seconded to approve

7. [Approve Out of State for Marathon High School Students](#).03.10.15

Motion passed without objection

ADJOURNMENT

John Dick
Chair

Mark T. Porter
Superintendent