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The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

STRATEGIC OBJECTIVES:

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

November 18, 2014 ~ 5:00 PM

Organizational Meeting & Regular Meeting
A.J. Henriquez Adm. Bldg.
241 Trumbo Road
Key West

MINUTES

ORGANIZATIONAL MEETING - TIME APPROXIMATE 5:00 PM

A. SUPERINTENDENT CALL TO ORDER AND PLEDGE OF ALLEGIANCE, A MOMENT OF SILENCE IN MEMORIAM OF SCOTT SMOOT.

B. SWEARING IN OF BOARD MEMBERS JOHN DICK, BOBBY HIGHSMITH AND RON MARTIN. *Mr. Highsmith was sworn in by Judge Timothy Koenig with his family alongside him. Mr. Dick was sworn in by Judge Timothy Koenig. Mr. Martin was sworn in by Teacher of the Year Karen McKenzie.*

C. ELECT CHAIRMAN OF THE BOARD ** The floor was opened for nominations for the Board Chair. Andy Griffiths nominated John Dick. Ed Davidson moved to close nominations. Vote yield all in favor. No opposition.

****Superintendent passes the gavel to the Elected Chair**

D. ELECT VICE-CHAIRMAN OF THE BOARD The floor was opened for nominations for the Board Vice-Chair. Andy Griffiths nominated Ron Martin. Ed Davidson moved to close nominations. Vote yield all in favor. No opposition.

E. ADOPT AGENDA FORMATS

Upon the recommendation of the Superintendent, Ed Davidson motioned, and Ron Martin seconded to adopt the Agenda Format as presented.

1. [Sample Workshop and Special Meeting Agenda](#) 11.12.14
2. [Sample Regular Business Meeting Agenda](#) 11.12.14

Motion passed without objection.

F. SCHOOL BOARD MEETING SCHEDULE

Upon the recommendation of the Superintendent, Ron Martin motioned, and Ed Davidson seconded to adopt schedule as presented.

1. Set Days. Currently the second Tuesday of the month is the Workshop. The fourth Tuesday of the month is the Regular Business Meeting.
2. Set Times. Currently Workshops begin at 3:00 PM and Regular Business Meetings begin at 5:00 PM.
3. Set Location. Currently there is a rotation between the Key West Administration Building, Marathon High School Media Center and the Coral Shores Media Center.

G. BOARD MEMBER ASSIGNMENTS

1. Ron Martin shall serve on the Small School District Council Consortium.
2. John Dick shall serve as the Board Representative and Bobby Highsmith shall serve as the Alternate on the Value Adjustment Board.
3. Ed Davidson shall serve as the Board Representative on the District Advisory Council.
4. Ed Davidson shall serve as the Board Representative on the Greater Florida Consortium of School Boards.
5. John Dick shall serve as the Chair and Ron Martin shall serve as Vice-Chair of the Monroe County Leasing Corporation.
6. Ed Davidson shall serve as the Board Representative and Bobby Highsmith shall serve as the Alternate on the Florida School Boards' Association's Legislative Committee.

H. ADOPTION OF AGENDA:

Upon the recommendation of the Superintendent, Ron Martin motioned, and Ed Davidson seconded to adopt the agenda as amended.

Deletions:

Consent Agenda Item # 14 - Approve the Contract with Minnesota Life Insurance Company RFP 2014542.

Consent Agenda Item #18 - Approve the Contract with Hanover Research. 11.12.14

Motion Passed without Objection
Copy in SMB 54, page 116

I. Meeting Minutes:

Upon the recommendation of the Superintendent,

Ron Martin motioned, and Andy Griffiths seconded to adopt

Minutes of [October 28, 2014](#) 11.12.14

Motion passed without objection

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J. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS

1. GEMS – Sydney Hamilton, KWHS - District Jr. Volunteer of the Year and Microsoft Certified Specialists Teachers

CITIZEN INPUT – no one from the public addressed the Board.

K. CONSENT AGENDA ITEMS - as amended (deleted number 14 and 18).

Upon the recommendation of the Superintendent,

Ed Davidson moved, and Andy Griffiths seconded to adopt the Consent Agenda as Amended

1. [Approve the Personnel Recommendations for the 2014-2015 School Year](#). 11.12.14 Copy in SMB 54, page 118
2. [Approve District Travel](#). Copy in SMB 54, page 119
3. Approve Legal Services Invoices: [Vernis & Bowling](#). Copy in SMB 54, page 120
4. [Approve Monthly Financial Statements](#). Copy in SMB 54, page 121
5. [Approve Budget Summary Reports](#). Copy in SMB 54, page 122
6. [Approve Pre-Approved Budget Amendments](#). Copy in SMB 54, page 122
7. [Approve the Dismissal of the Coral Colors Case](#). Copy in SMB 54, page 123
8. [Approve the Gerald Adams Elementary Playground Equipment Purchase](#). Copy in SMB 54, page 124
9. [Approve the Maintenance Department Vehicle Purchase](#). Copy in SMB 54, page 125
10. [Approve Joining the Class Action Lawsuit Against U.S. Foods](#). Copy in SMB 54, page 126
11. [Approve the Renewal of Flood Insurance Policies Effective December 10, 2014](#) Copy in SMB 54, page 127
12. [Approve the Petroleum Storage Tank 3rd Party Liability Insurance Renewal](#). Copy in SMB 54, page 128
13. [Approve the Contract with American Fidelity Assurance Company, RFP 2014543](#). 11.12.14 Copy in SMB 54, page 129
14. ~~Approve the Contract with Minnesota Life Insurance Company, RFP 2014542.~~
15. [Approve the Selection of Reliastar \(Voya\) with Agent JT Worthy, RFP 2014548](#). UD11.12.14 Copy in SMB 54, page 130
16. [Approve the Contract with Walker Landscape](#). 11.12.14 Copy in SMB 54, page 131
17. [Accept Head Start Monthly Update for August 2014](#). Copy in SMB 54, page 132
18. ~~Approve the Contract with Hanover Research. 11.12.14~~
19. [Approve Settlement Agreement with Our Public Records, LLC](#). Copy in SMB 54, page 133
20. Approve Student Discipline Case 14-15-7S.
21. Approve Student Discipline Case 14-15-8S.

L. REPORTS

Strategic Objective 2 - Outstanding Student Achievement

1. [Head Start Community Assessment](#), Marla Russell
2. [Report Card Update](#), Dr. Lesley Salinero 11.14.14
3. [Career and Technical Education Update](#), Melanie Stefanowicz upd 11.17.14

Strategic Objective 4 - High Performing Workforce:

1. [Employee Handbook](#), Ramon Dawkins 11.17.14 Mr. Martin asked about looking into the cumbersome process in applying for substitute teaching positions.
2. [Policy 3410 - Compensation](#) (Instructional) - Redline 3410
3. [Administrative Procedure 1410.01 - Compensation](#)

Legal:

- 1.No Updates were given

Superintendent:

1. Strategic Plan Annual Review
2. Veteran's Day Parade
3. Fall Break
4. The Glynn Archer Tiger
5. Parent University at Poinciana

School Board Members:

1. Bobby Highsmith – expressed his hopes and ideas for consideration for the next two years. High stakes testing, affordable housing crisis, and Career and Technical Education.
2. Ron Martin – SALT Taskforce
3. Ed Davidson – affordable housing, swimming pool
4. John Dick – thanked the Board for their confidence in being chair

CITIZEN INPUT – Holly Hummell-Gorman addressed the Board.

M. ACTION ITEMS

1. Pulled Consent Items – none

Upon the recommendation of the Superintendent,

Ed Davidson moved, and Ron Martin seconded to approve

2. Approve the 2014-2016 Instructional Personnel Contract between the United Teachers of Monroe and the School Board of Monroe County.
 - a. [2014-2016 Ratification Document](#). 11.12.14 upd11.14.14 upd 11.17.14 upd 11.18.14

ROLL CALL

Ed Davidson – Yes
Andy Griffiths – Yes
Bobby Highsmith – Yes
Ron Martin – Yes
John Dick – Yes

Motion passed without objection
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b. 2014-2016 Instructional Contract. – nothing presented

Upon the recommendation of the Superintendent,

Ed Davidson moved, and Ron Martin seconded to approve

3. Approve the 2014-2016 School Related Personnel Contract between the United Teachers of Monroe and the School Board of Monroe County.
 - a. [2014-2016 Ratification Document](#). 11.12.14

ROLL CALL

Ed Davidson – Yes
Andy Griffiths – Yes
Bobby Highsmith – Yes
Ron Martin – Yes
John Dick – Yes

Motion passed without objection
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b. 2014-2016 School Related Personnel Contract – nothing presented

Upon the recommendation of the Superintendent,

Ron Martin moved, and Andy Griffiths seconded to approve

4. [Approve the Contract Renewal with Updated Documents - Arthur J. Gallagher - Property & Casualty Brokerage Services. \(tabled at 10.24.14 Board Meeting\)](#) 11.12.14

ROLL CALL

Ed Davidson – Yes
Andy Griffiths – Yes
Bobby Highsmith – Yes
Ron Martin – Yes
John Dick – Yes

Motion passed without objection
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Upon the recommendation of the Superintendent,

Ron Martin moved, and Andy Griffiths seconded to approve

5. [Approve 2014-2015 School Board Member Salary](#). 11.13.14

Motion passed without objection
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Upon the recommendation of the Superintendent,

Ron Martin moved, and Ed Davidson seconded to approve

6. [Approve 2014-2015 Insurance Premium Holiday.](#)

Motion passed without objection

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ADJOURNMENT

John R. Dick
Chair

Mark T. Porter
Superintendent