



Superintendent's Task Force – Trumbo Point MCSD Employee/Workforce Housing

Session 2 Agenda – Wednesday, May 22, 2019 – 3:00 PM

I. Membership/Attendance/Introductions:

- Ed Swift – President, Historic Tours of America
- Bryan Green – Chair, Wesley House Family Services / Chair, Monroe County Education Foundation
- Shawn Smith – City Attorney, City of Key West
- Lynne Tejeda – General Manager/CEO, Keys Energy Services – Unable to attend.
- Bill Hunter – President, Lower Keys Alliance, Inc.
- Ashley Monnier – NAS KW, Community Planning and Liaison Officer

- Mark Porter – MCSD Superintendent, Facilitator

II. Review of Task Force Authority:

The Task Force shall be limited to “fact-finding” only with regard to future use of Trumbo Point as a potential workforce housing location and timelines associated with the construction/development process. As the Task Force shall be limited to information gathering, shall be vested with no decision-making authority and will not make recommendations to the School Board, the meetings of the Task Force are expressly not subject to Section 286.011, Florida Statutes. If at any point the Task Force is convened for the purpose of developing recommendations that will be issued to the School Board, said meeting(s) of the Task Force shall be subject to Section 286.011, Florida Statutes, and accompanying Sunshine Law provisions.

A final report will be submitted to the Superintendent who will present the information to the School Board. Final decision-making authority shall remain with the Monroe County School Board as to all issues associated with this potential project.

Charge Statements:

- 1) To layout an initial timeline for the planning, construction and completion of a MCSD employee/workforce housing development on the property currently occupied by the MCSD Administrative Offices and Services at 241 Trumbo Road.
- 2) To include a timeline and possible alternatives for relocation of the MCSD Administrative Services currently located at 241 Trumbo Road.
- 3) To establish potential elements and parameters of a Request for Proposal to be issued by the Monroe County Schools with regard to development of a MCSD employee/workforce housing development at 241 Trumbo Road.

Timeline:

First meeting to be scheduled in February, 2019. Future meeting dates/times and frequency to be determined by the Task Force. Preferred completion date – December 31, 2019.

III. Meeting Minutes

3:00 – Call to Order

I. Sunshine Discussion

- M. Porter – Facilitator – not prohibited from speaking with task force members outside of public meeting. Responsible for proper notice, meeting minutes and public posting of the minutes.

II. Trumbo site current land use restrictions.

- Status of City of KW pending land use changes (density, etc.).
- Future of City of KW 1 acre.
- Deed restrictions
- Income categories – what are the targets for this housing development?
- Property access – Trumbo Road vs. White Street.
- Possible involvement of current public housing
- Access previous study conducted by Monroe County regarding affordable housing.
- Height - Brief discussion of City of KW restrictions.
 - Focus on density and parking – avoid the issue of height.

Future topics:

- Define the space/scope of the project.
- Actual deeds and land use restrictions
- Applicable Navy/Coast Guard setbacks.
- Define the MCSD need – be specific.
- Employee groups – teachers +?
- Rent or ownership

IV. Next Steps / Next Meeting –

- Date** – Wednesday, June 5th
- Time** – 3:00 PM
- Location** – AJ Henriquez Building, 241 Trumbo Road

V. Agenda

- Land use details and restrictions.

Adjourn: 5:00