



## **Superintendent’s Task Force–Trumbo Point MCSD Employee/Workforce Housing Session 4 Agenda – Monday, June 17 2019 – 2:00 PM**

### **I. Membership/Attendance/Introductions:**

- Ed Swift – President, Historic Tours of America
- Bryan Green – Chair, Wesley House Family Services / Chair, MCEF
- Shawn Smith – City Attorney, City of Key West
- Bill Hunter – President, Lower Keys Alliance, Inc.
- Ashley Monnier – NAS KW, Community Plans Liaison Officer
- Manny Castillo, Executive Director, KW Housing Authority
- Mark Porter – MCSD Superintendent, Facilitator

### **II. Review of Task Force Authority:**

The Task Force shall be limited to “fact-finding” only with regard to future use of Trumbo Point as a potential workforce housing location and timelines associated with the construction/development process. As the Task Force shall be limited to information gathering, shall be vested with no decision-making authority and will not make recommendations to the School Board, the meetings of the Task Force are expressly not subject to Section 286.011, Florida Statutes. If at any point the Task Force is convened for the purpose of developing recommendations that will be issued to the School Board, said meeting(s) of the Task Force shall be subject to Section 286.011, Florida Statutes, and accompanying Sunshine Law provisions.

A final report will be submitted to the Superintendent who will present the information to the School Board. Final decision-making authority shall remain with the Monroe County School Board as to all issues associated with this potential project.

### **Charge Statements:**

- 1) To layout an initial timeline for the planning, construction and completion of a MCSD employee/workforce housing development on the property currently occupied by the MCSD Administrative Offices and Services at 241 Trumbo Road.
- 2) To include a timeline and possible alternatives for relocation of the MCSD Administrative Services currently located at 241 Trumbo Road.
- 3) To establish potential elements and parameters of a Request for Proposal to be issued by the Monroe County Schools with regard to development of a MCSD employee/workforce housing development at 241 Trumbo Road.

### **Timeline:**

First meeting to be scheduled in February, 2019. Future meeting dates/times and frequency to be determined by the Task Force. Preferred completion date – December 31, 2019.

### **III. Meeting Notes**

**2:00 – Call to Order**

**Attendance:** B. Green, B. Hunter, A. Monnier, M. Porter (facilitator)

### **IV. Agenda**

- A.** Land use details and restrictions.
- B.** Homework discussions
- C.** Discussion re: height referendum
- D.** RFP discussion

**Adjourn: 3:20**