

**APPENDIX G: INTERVIEWING AND RANKING FORM FOR VACANT OR NEW POSITIONS**

Form for Ranking			
	Meets first consideration	Notes	Score: 5 to 1; 5 best; 1 least
Qualifications: (See definition)			5 points max
Training: (See definition)			5 points max
Experience: (See definition)			5 points max
Annual Evaluations: (overall effective or above and must have been an employee for 1 year.)			5 points max
Time in the District: Must have 1 year of service			½ point for each year of service (to a max of 10 points)
Total Score Attach individual interviewer forms to the composite form if there is more than one interviewer			

Meets Minimum Requirements

If requirements are met Ranking Total \_\_\_\_\_

Signature of Interviewer: \_\_\_\_\_

Date: \_\_\_\_\_