

College Applications Checklist

1. **Apply *ONLINE***. On each college's website look for "freshman" or "undergraduate admissions" , then look for APPLY ONLINE
2. A. Fill out "**transcript request form**" (\$5.00 per transcript)

B. Give to the bookkeeper in the main office. (**Please allow up to 1 week to have transcripts sent!**)- *plan ahead-*

C. Transcripts will be sent electronically to in- state colleges

D. Transcripts are **NOT sent to University of Florida or Florida State University** or college's using the **CommonApp**.
3. If you have **dual-enrollment** courses from **FKCC**, you will need to get separate transcripts ***directly from fkcc.edu***. They are \$10.00 each.

(FKCC mails these transcripts ***directly to each college***)
4. Request **SAT and ACT test scores** be sent directly from testing agency to colleges if you did not already when registering for test.

Go to: **collegeboard.com** or **act.org**

5. **AP test scores** will also need to be sent directly to the college you choose to attend **at the end of the year**, or when all of your AP testing is completed. Request score reports from **collegeboard.com**
6. For Florida PUBLIC colleges you will need a Residency Classification Form to prove you are an in-state resident. This must be completed by a parent.
7. Check application status to see if there is anything missing or if the college has made a decision!- (Most colleges take at least 8 weeks to process an application.)