

**Stanley Switlik Elementary**  
**PTO Meeting**  
**October 6th, 2021**

Meeting was called to order at 6:10 p.m.

The meeting focused on Halloween Carnival updates:

**Silent Auction Chair** (Lara)

Currently has about 30 donations. Actively working to secure more.

**Cake Walk Chair** (Crystal)

Kate reached out to Publix for donations. They said they would call her back tomorrow. Need to send out a donation request so we can get an idea of how many people are willing to donate both home baked/purchased goods (as well as gluten free options) Also need to ask Sweet Savannah's if they will donate.

**Decorations**

Home Depot does not have the decorations like in previous years. It was suggested to post on social media asking families if we can borrow their decorations for the event.

**Food**

Trying to secure a Sonic slushie machine. Need to contact Levarski at Coke about drinks/tents. Ms. Paul said the school has one large tent that will cover about 40 people that we can use. She will submit a work order to have it set up. We have permission to use school ice. Need about 4 large coolers. Several members in attendance offered to bring their coolers in. Kate will contact Centennial about hot dogs. Ms. Paul said to just let her know when we need access on Saturday to set up and she will help make it happen.

**Volunteers** (Jennifer)

Currently has about 30 high schoolers signed up to work 10:45 am-3:00 pm. It was agreed they will wear a Marathon High School shirt to differentiate them from attendees. It was also agreed the PTO will give student volunteers a free food ticket so they can eat. Jennifer's daughter and friend will be doing the photo booth. Jennifer offered different options she found online for a backdrop and props as well as prices to purchase the film. The Board will review and purchase.

**Games & Activities** (Kate)

Kate discussed the different games she will have for the event. We will have hand sanitizer set up throughout to help with germ control. Ms. Paul approved the skeleton game using nerf guns. Ms. Paul also suggested a dunking booth. The Board will research this further.

**Discussions**

Kate spoke to the UPS store. She is a previous parent and board member. She still has files from PTO events and offered to make a flier and discount printing. Kate asked those in attendance how they felt about advertising around town. The majority said they did not feel printing was necessary nor did they feel comfortable with this being a community event and would rather the advertising be focused on school families.

Someone asked if there would be a police presence. Several members said they would talk to their spouse/friend in law enforcement about it.

Kate and Nicole Strama are going to walk the grounds to determine game placement.

Ms. Adams asked about having music/DJ set up outside as the kids love to dance. The Board will research this further.

Meeting adjourned at 6:41 p.m.