



## Attention PKS Families!

Please **Do Not** send cash or checks to school.

Make your payments online thru RevTrak with Debit or Credit cards, and Checks!

It's **FREE, FREE, FREE, FREE, FREE**

Pay when it's most convenient for you with a computer or mobile device at

<https://keysschools.revtrak.net/pks>

Use your smart phone camera to scan the QR code below to access the  
PKS RevTrak page



Question or need help? Contact Kim Kupke - PKS Bookkeeper (305)853-3281 Ext: 58304 or  
email me at [Kimberly.kupke@keysschools.com](mailto:Kimberly.kupke@keysschools.com)

Pay for classroom fees, fieldtrips, class donations, laptops, band, fundraisers, etc. on the PKS main  
RevTrak page

**Log in** or **create** your personal Web Store account, enter the student name and click Checkout

## How to SET UP ACCOUNT

**Select Create New Account-** Enter your name and address. Email and Password.

**OR LOG IN** (if you already created an account)

### Setting up your payment information



Enter your **RevTrak Web Store** email and password, or create a new account.

**ENTER YOUR CHILDS NAME** before adding an item to your cart and checking out.

**PAY BY CREDIT OR DEBIT-**Select Use **Debit/Credit** and then **Add Card**. Enter your billing and payment information. **NO FEES**

**PAY BY CHECK-**Enter your billing and check information as shown on the image to the left. Select **Add eCheck**. **NO FEES**

If you are a returning customer and wish to add a different Payment Method, click on the Edit tab.

Verify information for accuracy and Click **Place Order**.



WE ACCEPT DEBIT CARDS and  
CREDIT CARDS (VISA, MASTERCARD,  
AMERICAN EXPRESS)  
and ECHECK



**Payment will be processed and receipt can be viewed and printed. A receipt will automatically be sent to the email address provided. Receipt can be viewed at any time through your account settings.**